



TERMS OF REFERENCE

- A. Job title: National Experts for Review of Institutional, Legal, Strategic, Technical, and Financial Frameworks for National Circumstances Chapter in Montenegro**
- B. Type of position: National, short-term**
- C. Duty Station: Home based and Podgorica, Montenegro**
- D. Duration of appointment: April until – September 2024 (110 working days)**
- E. Contract type: Individual Contract (IC)**

I. Background:

The Ministry of Tourism, Ecology, Sustainable Development and North Region Development is in the process of preparing the Fourth National Communication (NC4) and the First Transparent Report (1BTR) on Montenegro's progress and actions related to climate change. The aim of this initiative is to provide a comprehensive and transparent assessment of the country's efforts in addressing climate change, as well as to ensure the integration of gender perspectives throughout the reports and fulfil its obligations to the Convention as per decisions 1/CP.16 ,2/CP.17 and 18/CMA.1. This project is prepared in line with the GEF7 climate change mitigation objective CCM3: Foster Enabling Conditions to Mainstream Mitigation Concerns into Sustainable Development Strategies.

As a signatory to the UNFCCC, Montenegro has been obliged to regularly report towards UNFCCC Secretariat on, among other information: GHG Inventory, mitigation and adaptation climate actions, tracking the implementation and achievement of its Nationally Determined Contribution (NDC) under the Paris Agreement.

With this project, Government of Montenegro will be assisted for updating GHG Inventory for reporting year no more than two years prior to the submission of its national inventory report (x-2) which is in line with MPGs for BTR, and in such way fulfill the obligations under the United Nations Framework Convention on Climate Change (UNFCCC).

The project is structured as a set of outputs and activities organized in five (5) components:

1. National Circumstances, Institutional Arrangements, Description of NDC, Constraints, Gaps and Other Info

- 1.1 Review on previous National Communications and overview of the current circumstances, policies and institutional arrangements relevant to the preparation of the Fourth National Communication/Biennial Transparency Report, inclusive of gender perspective;
- 1.2 Progress towards mainstreaming of climate change considerations along with gender principles into key development strategies and sector-based policy frameworks;
- 1.3 Other relevant information described (research/systematic observation, technology transfer, education, public awareness, capacity building, constraints and gaps, gender impact assessment).

2. GHG Inventory

- 2.1 The comprehensive national system for preparation of GHG emission inventories;
- 2.2 The national capacities enhancement for GHG inventory preparation and management;

2.3 Report on national sectorial inventories for emissions by sources and removal by sinks of all GHGs.

3. Track Progress of NDC implementation and achievement and Mitigation Actions

- 3.1 The analysis of policies and measures undertaken by the government to reduce GHG emissions by sector (energy, IPPU, AFOLU and waste), including their gender-impact, carried out;
- 3.2 The projections of greenhouse gas emissions up to 2040 under the Paris Agreement in the main sectors and NDC roadmap 2025-2030 completed;
- 3.3 System for NDC tracking, inclusive of monitoring gender impact.

4. Climate change impacts and adaptation

- 4.1 Climate scenarios, socio-economic scenarios, climate change vulnerability, and gender impact assessment for priority sectors developed and plans and programmes proposing measures to facilitate adaptation prepared;
- 4.2 Gender analysis and gender impact assessment of climate change policies with recommendations how to mainstream gender in climate change mitigation and adaptation measures, and broader policy framework, prepared.

5. Compilation, publication and submission of the 4NC/1BTR report, Knowledge Management, Monitoring and Evaluation

- 5.1 Compilation and submission of the 4NC/1BTR report;
- 5.2 Knowledge management;
- 5.3 Monitoring and Evaluation.

Objective of the assignment

The objective of hiring a National Experts is to support the Ministry of Tourism, Ecology, Sustainable Development and North Region Development to undertake a comprehensive analysis of institutional, legal, strategic, technical, and financial frameworks in Montenegro for the development of highly qualitative Chapter of National Circumstances for 4NC/1BTR report.

II. Duties and Responsibilities:

Montenegro became a party to the UN Framework Convention on Climate Change by succession, after becoming independent in 2006, being a non-Annex I Party to the UNFCCC. The Ministry of Tourism, Ecology, Sustainable Development and North Region Development is the main national entity responsible for the national environmental and climate change policy and the National Focal Point to the UNFCCC.

Montenegro submitted its Initial National Communication (INC) in 2011. The report focused mainly on the preparation of a detailed inventory of GHG emissions and a general description of steps taken or envisaged to implement the Convention. The report updated the national GHG inventory using the year 1990 as a base year and presented a trend analysis of the period 1990-2003. The report also includes the mitigation analysis, a downscaling of global circulation models and an analysis of vulnerable sectors and possible adaptation measures. The Second National Communication (SNC) was prepared and submitted in May



2015. The report updated the national GHG inventory using the year 1990 as a base year and presented a trend analysis of the period 1990-2011. The SNC provides updated mitigation analysis, and updated analysis of vulnerable sectors and possible adaptation measures. The Third National Communication (TNC) was submitted to the UNFCCC Secretariat in October 2020. The communication updated the national GHG inventory with up-to-date recalculations for the period 1990-2017, in accordance with 2006 IPCC Guidelines. The update was prepared in line with the findings from UNFCCC Quality Assurance Workshop of the national GHG management system and national GHG inventory of Montenegro. Furthermore, the TNC comprehends updated chapters on Mitigation and Vulnerability & Adaptation Analysis as well as Constrains, Gaps and Needs Analysis.

The First Biennial Update Report (FBUR) was developed and submitted in January 2016. The Second Biennial Update Report (SBUR) was submitted to the UNFCCC Secretariat in May 2019. The FBUR updated the national GHG inventory for the whole series 1990-2013, using IPCC 2006 Guidelines, while through the SBUR further improvement of the national GHG inventory 1990-2015 was done. The SBUR also covers Climate Change Mitigation and Action Plan as well as Development of Conceptual Framework for Monitoring, Reporting and Verification (MRV). The Third Biennial Update Report (TBUR) is submitted to the UNFCCC at December 2021.

Using best practices from last NDC and previous reports, assessment of sectors and interventions contributing to GHG emission reduction at the national level will be conducted. The proposed 4NC/1BTR project will continue the work of the TNC and the TBUR in all key IPCC sectors.

Under the direct supervision of the project manager, the consultant will be responsible for the following:

1. Review of Previous National Communications (NCs):
 - Conduct a detailed review and analysis of previous NCs submitted by Montenegro.
 - Identify strengths, weaknesses, gaps, and areas for improvement in the National Circumstances Chapter of the previous reports.
2. Review of New National Policies and Strategies:
 - Analyze all new national policies and strategies relevant to climate change mitigation, adaptation, and sustainable development since the last NC submission.
 - Assess the effectiveness, coherence, and alignment of these policies and strategies with international commitments and goals.
3. Review of Legislation Framework and Changes:
 - Examine the legislative framework related to climate change and environmental protection.
 - Identify any changes or amendments made to relevant laws, regulations, and policies since the last NC submission.
 - Assess the adequacy and effectiveness of the legal framework in addressing climate change challenges and implementing climate actions.
4. Review of Nationally Determined Contributions (NDC) Targets and Advancements:
 - Evaluate the progress made in achieving the targets outlined in Montenegro's NDC.
 - Identify advancements, challenges, and gaps in the implementation of mitigation and adaptation actions.
 - Analyze any revisions or updates made to the NDC targets and strategies since the last revision.
5. Review of Other Relevant Information:
 - Conduct an assessment of research, technology transfer, education, public awareness, capacity building, constraints, and gaps.

Main project deliverables will include the following:

1. Comprehensive Review Reports:

- Detailed reports on the review of previous NCs, new national policies and strategies, legislation framework, and NDC targets and advancements, research/systematic observation, technology transfer, education, public awareness, capacity building, constraints and gaps.
- Recommendations for improving the National Circumstances Chapter based on the findings of the reviews.
- Reviewed and edited sections of National Circumstances Chapter the NC4 and 1BTR,

Presentations:

- Present the key findings and recommendations to relevant stakeholders, including government officials, policymakers, and other relevant parties.
- Participates in public discussion, prepares responses to comments, collects comments and incorporates them into the report.

Main project deliverables will include the following:

1. Comprehensive Review Reports:

- Detailed reports on the review of previous NCs, new national policies and strategies, legislation framework, and NDC targets and advancements, research/systematic observation, technology transfer, education, public awareness, capacity building, constraints and gaps – June 2024,
- Recommendations for improving the National Circumstances Chapter based on the findings of the reviews – July 2024
- Reviewed and edited sections of National Circumstances Chapter the NC4 and 1BT – August 2024,

Presentations:

- Present the key findings and recommendations to relevant stakeholders, including government officials, policymakers, and other relevant parties – September 2024,
- Participates in public discussion, prepares responses to comments, collects comments and incorporates them into the report – September - October 2024.

Time duration and travel:

The assignment will be carried out within 110 working days from April until – September 2024. Due to the nature of the assignment, the consultant would have to closely collaborate with the Ministry of Tourism, Ecology, Sustainable Development and North Region Development, i.e. its Directorate for Nature and Climate Change.

III. Competencies:

- Demonstrates integrity by modeling the UN's values and ethical standards;
- Promotes the vision, mission and strategic goals of UN/UNDP;
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability;
- Ability to lead strategic planning, results-based management and reporting;



GLOBAL ENVIRONMENT FACILITY
INVESTING IN OUR PLANET



Montenegro
Ministry of Tourism, Ecology,
Sustainable Development and North
Region Development



- Builds strong relationships with clients, focuses on impact and result for the client and responds positively to feedback;
- Consistently approaches work with energy and a positive, constructive attitude;
- Demonstrates good oral and written communication skills;
- Demonstrates ability to manage complexities and work under pressure, as well as conflict resolution.

IV. Qualifications and expertise:

- Advanced degree in environmental science, climate change, law, public policy, or related fields;
- At least 5 years (preference given to more experienced candidates) of proven experience in conducting reviews related to national communications, NDCs, and climate policy;
- Excellent knowledge of the UNFCCC, Paris Agreement, and NDC requirements;
- Extensive experience in climate change policy analysis and institutional frameworks;
- Strong analytical and writing skills;
- Fluency in English and Montenegrin languages;
- Ability to collaborate with diverse stakeholders effectively.

V. The Terms of Reference approved by:

Name: Nikola Tomašević, National Project Director

Signature: *Nikola Tomašević*

Date: 09.06.2024