



# WORLD TRADE ORGANIZATION

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## **CAPACITY BUILDING WORKSHOP ON IMPORT LICENSING AND NOTIFICATIONS (In English) \***

**Geneva, Switzerland  
25-27 September 2024**

### **Invitation to Present Candidates**

The Secretariat of the World Trade Organization (WTO) is organizing a Capacity Building Workshop on Import Licensing and Notifications to take place in Geneva, Switzerland **from 25 to 27 September 2024**.

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The Workshop is a specialized training activity that intends to familiarize Members with the Agreement on Import Licensing Procedures, its notification requirements, and to assist Members in preparing their respective notifications. Upon return to work after the Workshop, participants are encouraged to liaise with the Secretariat on the preparation of upcoming notifications. A draft programme for the event is attached.

WTO Members that are eligible to benefit from training and technical assistance activities are invited to nominate **one capital-based official** to participate in the Workshop. The nominee must be directly responsible for the preparation and/or coordination of notifications on import licensing.

**Thirty (30) places** will be made available for applicants from WTO developing and least-developed Members that are eligible to benefit from training and technical cooperation activities. For these participants, the WTO will bear their expenses (i.e., return economy class ticket, terminal expenses allowance, daily subsistence allowance and accommodation for the duration of the Workshop).

In order to maximize the impact of this Workshop, nominees should indicate whether they have undertaken or will undertake work on the preparation of import licensing notifications by their respective governments.

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Participants will be required to prepare a draft notification at the Workshop, with the assistance of the Secretariat. From the nominees, preference will be given to developing or least-developed WTO Members who have never submitted an import licensing notification. If the quota of funded participants is not filled, the participation of capital-based officials from Members who have submitted partial or incomplete import licensing notifications may be considered.

The WTO Secretariat reserves the right to postpone or cancel this activity in the event of *force majeure* or other reasons that render its execution impracticable for the organizers.

..... The attached Application Form must be returned, completed and signed by the candidate as well as by the nominating national authority, which presents the candidate, **via the Permanent Mission/Embassy to the WTO, at the latest by 19 July 2024**. Applications for this Workshop should be submitted along with evidence of having completed the online course on the Agreement on Import Licensing Procedures. Please note that, in light of the logistical complexity of the activity, the Secretariat will not be in a position to process applications received after this deadline.

The Application Form should be returned by email to the **WTO Institute for Training and Technical Cooperation, Logistics Unit: [logistics.unit@wto.org](mailto:logistics.unit@wto.org)**.

Selected participants will receive confirmation directly. Relevant administrative information, travel details and ticket will be sent shortly after the selection has taken place.

### ***Français/Español***

*\* L'Organisation mondiale du commerce (OMC) organise un Atelier de renforcement sur les licences d'importation et les notifications pour les pays Membres de l'OMC, du 25 au 27 septembre 2024. Ce cours étant donné en anglais, l'invitation et les formulaires de candidature et de nomination sont distribués en anglais uniquement.*

*\* La Organización Mundial del Comercio (OMC) organiza un Taller de capacitación sobre las licencias de importación y notificaciones para los Miembros de la OMC, del 25 al 27 de septiembre de 2024. Este curso será dado en inglés, por consiguiente, la invitación y los formularios de candidatura y de nominación serán distribuidos sólo en inglés.*