



GLOBAL ENVIRONMENT FACILITY  
INVESTING IN OUR PLANET



Montenegro  
Ministry of Ecology,  
Spatial Planning and Urbanism



## TERMS OF REFERENCE

- A. **Job title:** National consultant to support the Working group on Sustainable Development Finance of National Council for Sustainable Development
- B. **Type of position:** National consultant
- C. **Duty Station:** Home based and Podgorica, Montenegro
- D. **Duration of appointment:** October 2023 – October 2024 (6 days a month during that period)
- E. **Contract type:** Individual Contract (IC)

### I. Background:

Strengthening Montenegro's Nationally Determined Contribution and Adaptation Activities Transparency Framework CBIT project is an opportunity to strengthen Montenegro's capacities to meet new international obligations to monitor, report, and verify actions related to climate change. The project will support Montenegrin institutions meet these obligations and especially new transparency requirements under Article 13 of the Paris Agreement. A parallel and complementary need, which this project will cater to, is to strengthen Montenegrin institutional and regulatory frameworks that are more aligned with the European Union's Monitoring Mechanism Regulation for Greenhouse Gas Emissions and Emissions Trading System.

Montenegro benefits from a solid baseline of political commitments and established institutional mechanisms, as reflected by, among others, the Law on Protection Against Adverse Impacts of Climate Change, the National Council for Sustainable Development and the working groups under the Council. Although the National Council for Sustainable Development is currently undergoing redesign and establishment of its structure, the structure of the working groups and relations between constituents and stakeholders, it is mandatory that the Council will represent a high-level mechanism for decision-making to support the implementation of the National Climate Change Strategy 2030 and the National Sustainable Development Strategy 2030. The redesign of the NCSO was triggered by the need for more functional and proactive high-level coordination mechanism, as well as mechanism responsive and supportive to needs of line ministries and directorates.

In the context of climate change the NCSO should serve as a significant support to directorate mandated with climate change issues and the project is designed in a manner to secure adequate synergies and cooperation with a goal of establishment of functional mechanism.

The project will work closely with the government bodies and other associated members of the Council's to establish a working group mandated with climate change mitigation and adaptation issues in the form of technical capacity building with a goal of improving capacities to apply new methodologies, procedures, and guidelines for tracking climate actions related to mitigation, adaptation, and climate finance. This aspect of the project's activities is particularly relevant since it is responding to the fact that Montenegro's institutional framework for improved transparency in keeping with the Paris Agreement and EU regulation is insufficient to comply with assumed or expected future obligations. Having identified the potential organizational structures, pools of expertise and data sources, Montenegro needs to formalize these into a functional system quickly. This has also implications to other commitments of the Government, such as, the formulation and implementation of the National Low-Carbon Development Strategy and National Adaptation Plan-NAP, in order to identify medium and long-term needs for adaptation to climate change and to establish a system for coordination of the implementation of measures for adaptation to climate change.

Within this context the Ministry is seeking a qualified candidate to serve as a national consultant to support to NCSO Secretariat in coordination and strategic development of Working groups (WG on Sustainable Development Finance

## II. Duties and Responsibilities:

### *Objective of the assignment:*

The overall objective and expected outcome of this set of activities is supporting the Working Group on Sustainable Development Finance of the National Council for Sustainable Development (NCSO). The consultant will play a crucial role in facilitating the coordination and strategic development of the Working Group on Sustainable Development Finance. The consultant's expertise will be essential in enhancing collaboration between line ministries responsible for finance, economic development, the Directorate of Climate Change, Working Groups. Support the NCSO Secretariat in the coordination and strategic development of the Working Group on Financing for Sustainable Development Goals.

The National Consultant will be tasked with accomplishing the following objective:

Provide support to the NCSO Secretariat in the coordination and strategic development of the Working Group on Sustainable Development Finance. This involves assisting in the formulation of strategies, action plans, and policies to enhance sustainable development financing within the country.

- Conduct research and analysis of the country's sustainable development priorities and financial landscape to identify gaps and opportunities.
- Assist in the formulation of strategies and action plans that align with national development goals and international commitments (e.g., Sustainable Development Goals, Paris Agreement).
- Provide technical expertise and recommendations to enhance sustainable development financing mechanisms, including public and private sector involvement.
- Collaborate with relevant government agencies, financial institutions, and development partners to draft policies and guidelines that promote sustainable development financing and investments.
- Ensure that proposed policies consider inclusivity, environmental sustainability, and social impact, addressing potential challenges and risks.
- Support capacity-building efforts within the NCSO Secretariat and relevant government agencies on sustainable development finance topics.
- Organize workshops, training sessions, or knowledge-sharing events to enhance understanding and awareness of sustainable finance practices.

### Deliverables:

The consultant is expected to deliver the following outputs:

- Monthly progress reports on the activities conducted, challenges faced, and achievements made.
- A comprehensive strategic plan for sustainable development finance, including actionable recommendations.
- Draft policy documents and guidelines related to sustainable development financing.
- Meeting minutes and documentation of the Working Group's activities.

For all activities national expert is obliged to continuously report to Project manager according to Project Indicators Monitoring Matrix.

**Time duration and travel:** October 2023 – October 2024 (6 days a month during that period), based in Podgorica

**III. Competencies:**

- Demonstrates integrity and ethical standards;
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability;
- Ability to lead strategic planning, results-based management and reporting;
- Builds strong relationships with clients, focuses on impact and result for the client and responds positively to feedback;
- Consistently approaches work with energy and a positive, constructive attitude;
- Demonstrates good oral and written communication skills;
- Demonstrates ability to manage complexities and work under pressure, as well as conflict resolution skills.

**IV. Qualifications and expertise:**

- University degree in the thematic areas relevant to the assignment – economy, political, environmental, nature sciences. Advanced degree desirable.
- At least 5 years of relevant professional experience relevant for the purpose of the ToR
- Experience in working with a wide range of stakeholders (private, governmental, etc.)
- Demonstrated knowledge in communicating with data producers, processing data from different sources, preparing inputs for data providers,
- Experience with the usage of various systems analysis methods and techniques would be considered as an advantage.
- English language knowledge

**V. The Terms of Reference approved by:**

Name: Radovan Bojovic, National Project Director

Signature: 

Date: 28.09.2023.