



Ministry of Sustainable Development and Tourism
Directorate of Public Works

MINUTES OF SITE VISIT & INFORMATION MEETING

29th July 2016

**Project Title: REHABILITATION WORKS ON SECTION VIRPAZAR-SUTOMORE
IN TUNNEL SOZINA**

Publication reference: EuropeAid/138259/ID/WKS/ME

The Contract Notice and Tender Dossier were published on the websites of the EuropeAid, Delegation of the European Union to Montenegro, Ministry of Transport and Maritime Affairs, Ministry of Sustainable Development and Tourism and Directorate of Public Works on 12th July 2016.

An optional information meeting and site visit started at 10:00 a.m. on 29th July 2016, in the premises of the Contracting Authority/Employer - Directorate of Public Works at the address: Novaka Miloševa 18, 81000 Podgorica, Montenegro.

The following representatives attended the site visit and information meeting:

- representatives of 7 companies,
- representatives of Railway Infrastructure of Montenegro - AD Podgorica, and
- representative of the Directorate of Public Works (Contracting Authority).

The company representatives were welcomed by the representative of Directorate of Public Works and briefly informed about the site visit programme. Afterwards, participants were transported to the site visit area. The information meeting was held at the same place during site visit. The representatives of the present companies fulfilled Attendance sheet for site visit and information meeting.

The information meeting was opened by the representative of the Directorate of Public Works, who once again welcomed all the participants to the meeting and presented the main information about the project.

The representative of the Directorate of Public Works presented the following points:

- The procedure of the contract is open, as stated in the point 2 of Contract Notice;
- The programme under which this project is implemented is "Regional Development Programme" 2012-2013 Instrument for Pre-Accession Assistance (IPA);
- The project is financed under the Financing agreement concerning the "Regional Development" Programme under the Instrument for Pre-Accession Assistance 2012-2013;
- Short description about the work contract, stated in point 6 of the Contract Notice;

- The contract will be implemented under FIDIC Conditions of Contract for Construction for Building and Engineering Works Designed by the Employer” (First Edition 1999; FIDIC “Red Book”);
- There is one lot only for this project;
- Period of implementation of tasks for the project is 36 months = 12 months (Works) and 24 months (Defects Notification Period-DNP);
- Public tender opening session will be held on 19th September at 11.00 hrs Central European Time (CET) in the premises of Directorate of Public Works (address: Novaka Miloševa 18, 81000 Podgorica, Montenegro), to which representatives of tenderers can attend;
- All prospective tenderers were kindly asked to submit questions regarding the tender to the Directorate of Public Works only in writing up to 29th August 2016 (21 days before the deadline for submission of tenders), to the e-mail address indicated in relevant sections of the Tender Dossier (point 18 of the Contract Notice and point 8 of Instructions to Tenderers) by specifying the publication reference and the contract title as stated in Instructions to Tenderers. Moreover, the prospective tenderers were informed that any verbal clarifications provided during this information meeting will be confirmed only in writing as a response to written received questions.
- The Directorate of Public Works will reply to all tenderers' questions up to 8th September 2016 (11 days before the deadline for receipt of tenders). The questions and answers will be published on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>, on the Delegation of the European Union to Montenegro website <http://delmne.ec.europa.eu/code/navigate.php?Id=1626>, on the Ministry of Transport and Maritime Affairs website www.msp.gov.me, Ministry of Sustainable Development and Tourism www.mrt.gov.me and on the Directorate of Public Works-Montenegro website www.djr.gov.me/direkcija, as per item 8.2. of ITT. Therefore, the participants are suggested to follow up these websites in order to be informed regarding the progress of the tender process.
- The minutes of the clarification meeting and the site visit will be published on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>, on the Delegation of the European Union to Montenegro website <http://delmne.ec.europa.eu/code/navigate.php?Id=1626>, on the Ministry of Transport and Maritime Affairs website www.msp.gov.me and on the Directorate of Public Works - Montenegro website www.djr.gov.me/direkcija, as per item 6.3. of ITT.

The meeting was closed at 13:40 hrs.