Annex 1

**Template for Nomination Letter to be completed, signed and stamped by the relevant authority nominating the candidate**

The **[Ministry/Directorate/National Office]** of **[Member/Observer]** officially nominates [**name of candidate**] to participate in the Advanced Global E-Workshop on the Plurilateral WTO Agreement on Government Procurement, scheduled to take place on 7 December (day 1), 10 December (day 2) and 14 December (day 3) and hereby confirms that: (i) the candidate has policy responsibility and/or a demonstrated background in trade and/or government procurement matters; (ii) has full command of English and will be able to successfully and actively participate in the programme; and (iii) is fully aware that this nomination is subject to the decisions of the WTO Selection Committee and to the criteria described in the conditions to participate in WTO technical assistance activities.

**Details of the official responsible for nominating this candidate:**

|  |  |
| --- | --- |
| Name |  |
| Family Name |  |
| Current Post |  |
| Government Authority |  |
| Telephone |  |
| Email address |  |

**By signing this form, the Nominating Authority certifies that all the information included is complete and correct.**

|  |  |  |
| --- | --- | --- |
| Date | Signature | Stamp |