**FORM 1**

**MONTENEGRO**

**MINISTRY OF SCIENCE AND TECHNOLOGICAL DEVELOPMENT**

**APPLICATION FORM**

**FOR A NATIONAL SCIENTIFIC RESEARCH PROJECT PROPOSAL**

|  |  |
| --- | --- |
| **Project title** |  |
| **Project acronym** |  |
| **Field of science[[1]](#footnote-1)** |  |
| **Project duration****(in months)** |   |
| **Amount of co-financing requested from the Ministry** |  |
| **Amount of co-financing by the applicant institution** |  |
| **Total project budget**  |  |
| **Project manager** |  |
| **E-mail:** |  | **Telephone no.** |  |
| **Applicant institution** |  |
| **E-mail:** |  | **Telephone no.** |  |

**Podgorica, May 2023**

1. **PROJECT DESCRIPTION**

***a. Project summary***

|  |
| --- |
| **(maximum 2000 characters without spaces)** |

***b. Detailed project description***

***1.1. Describe the present state of play in the narrow scientific field and the scope of the project***

|  |
| --- |
| **(maximum 2000 characters without spaces)** |

***1.2. Describe the originality of the proposed research programme***

|  |
| --- |
| **(maximum 2000 characters without spaces)** |

***1.3. Describe the significance of the proposed research programme for the development of the relevant field***

|  |
| --- |
| **(maximum 2000 characters without spaces)** |

***1.4. Describe the planned research methodology***

|  |
| --- |
| **(maximum 2000 characters without spaces)** |

***1.5. Specify the project objectives***

|  |
| --- |
| **(maximum 1000 characters without spaces)****Objective 1:****Objective 2:****...** |

***1.6. Specify the planned project results***

|  |
| --- |
| **(maximum 2000 characters without spaces)****Results to be achieved after the first research year:****R1.****R2.****...****Results to be achieved after the second research year:****R1.****R2.****…****Results to be achieved after the third research year:****R1.****R2.****…** |

***1.7. Indicate any potential risks and risk mitigation measures aimed at achieving the project objectives***

|  |
| --- |
| **(maximum 1000 characters without spaces)** |

***1.8. Describe the project impact on the development of the scientific research team, institution, production processes and future scientific and social development in the relevant field***

|  |
| --- |
| **(maximum 2000 characters without spaces)** |

***1.9. Describe the project communication and dissemination plan***

|  |
| --- |
| **(maximum 1000 characters without spaces)**  |

***1.10. Describe how project sustainability is going to be achieved (long-term plan regarding the further use and upgrade of capacities strengthened by the project, in terms of human and material resources, as well as regarding the future application of project results)***

|  |
| --- |
| **(maximum 2000 characters without spaces)** |

***1.11. Describe opportunities for internationalization, mobility and networking potential and new proposals for international programmes and projects (if applicable)***

|  |
| --- |
| **(maximum 2000 characters without spaces)** |

***1.12. Describe cooperation with the diaspora (if applicable)***

|  |
| --- |
| **(maximum 1000 characters without spaces)** |

***1.13.* *Describe the extent to which gender equality is represented within the research team***

|  |
| --- |
| **(maximum 1000 characters without spaces)** |

1. **PROJECT TEAM**

***2.1. Project manager, active researchers and research associates***

|  |  |  |
| --- | --- | --- |
| Name and surname | Name of institution/partner | Role in the project |
| 1. |  | Project manager |
| 2. |  | Active researcher |
| 3. |  | Research Associate |
| 4. |  |  |
| 5. |  |  |

***2.2. Provide the key references of the project manager and active researchers, in accordance with Articles 8 and 9 of the Rulebook on conditions for approval and the manner of using funds from the state budget for national scientific research projects (Official Gazette of Montenegro 42/23) and the Rulebook amending the Rulebook on conditions for approval and the manner of using funds from the state budget for national scientific research projects (Official Gazette of Montenegro 48/23). The Application form should be accompanied by CVs of the project manager, active researchers and research associates (including other references relevant to the project (papers published in scientific journals and at international conferences, book chapters, monographs, projects, guest lectures), in Europass format, max. 5 pages per team member***

1. ***References of the project manager (at least three research papers where they are the first author, published in journals indexed in the SCI (Science Citation Index), SCIE (Science Citation Index Expanded), SSCI (Social Sciences Citation Index) or A&HCI (Art and Humanities Citation Index) citation lists***

|  |
| --- |
| **(maximum 2000 characters without spaces)** |

1. ***References of project team members - active researchers (at least two research papers where they are the first author, published in journals indexed in the SCI (Science Citation Index), SCIE (Science Citation Index Expanded), SSCI (Social Sciences Citation Index) or A&HCI (Art and Humanities Citation Index) citation lists***

|  |
| --- |
| **(maximum 4000 characters without spaces)** |

***2.3.* *Professional and technical assistants***

|  |  |  |
| --- | --- | --- |
| Name and surname | Name of institution/partner | Role in the project |
| 1. |  | Professional assistant |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |

*Note: It is sufficient to indicate the number of professional and technical assistants engaged in the project, without specifying their names and surnames.*

1. **YOUNG RESEARCHERS**

***3.1.* *List young researchers who will be engaged in the project***

|  |  |  |  |
| --- | --- | --- | --- |
| Name and surname | Name of institution/partner | Status of the researcher | Number of months of engagement |
| 1. |  | Active researcher |  |
| 2. |  | Research associate |  |

*Note 1: Young researchers are listed in chapter 2. However, in this chapter, it is necessary to indicate whether the project involves full-time employment of young researchers.*

*Note 2: If you intend to engage a greater number of young researchers, please add additional fields.*

***3.2. Describe the career development of young researchers during the project. Please specify how young researchers will be engaged in the project (full-time or part-time if they are already employed)***

|  |
| --- |
| **(maximum 2000 characters** **without spaces)** |

1. **PROJECT ACTIVITY PLAN**

***4.1. Describe a detailed plan: work packages, tasks and activities, including persons responsible for each specific task***

|  |
| --- |
| **(maximum 4000 characters without spaces)** |

***4.2. Gantt Chart – Graphic overview of the described activities***

***(Insert the number and name of the activity and define the implementation timeline in monthly increments)***

***1st year of project implementation***

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| WP/task/ no. of activity | **Activity name** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
| 1.1. |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |

***2nd year of project implementation***

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| WP/task/ no. of activity | **Activity name** | **13** | **14** | **15** | **16** | **17** | **18** | **19** | **20** | **21** | **22** | **23** | **24** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |

***3rd year of project implementation***

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| WP/task/ no. of activity | **Activity name** | **25** | **26** | **27** | **28** | **29** | **30** | **31** | **32** | **33** | **34** | **35** | **36** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |

1. **PROJECT BUDGET**

***5.1.* *Project budget overview***

|  |  |  |
| --- | --- | --- |
| **Co-financing provided by the Ministry** | **Co-financing provided by the applicant institution and/or partner** | **Total project budget** |
|  |  |  |

**5.2. *Describe the purpose of the costs as per categories specified in the budget table***

|  |
| --- |
| **(maximum 4000 characters without spaces)*****A****. Costs of the research team in accordance with the Instructions and methodology for completing the Project Financial Plan, which is an integral part of the Call), namely:** ***personnel fees*** *for: project manager, active researchers who have a full-time employment contract with the institution, or who do not have a full-time employment contract with the institution but have been engaged in the project to conduct research, research associates who have a full-time employment contract with the institution, or who do not have a full-time employment contract with the institution but have been engaged in the project to work on their doctoral thesis, professional assistants and technical assistants; and*
* ***young researchers’ gross salaries employed by*** *the institution as active researchers and research associates on the project.*

Indicate only the total amounts taken from the Financial Plan - form 2:* ***personnel fees***

 ***1st year* xxx EUR** ***2nd year* xxx EUR** ***3rd year* xxx EUR*** ***young researchers’ gross salaries***

 ***1st year* xxx EUR** ***2nd year* xxx EUR** ***3rd year* xxx EUR** ------------------------ **total: xxx EUR*****B.******Material costs:******B1.******Travel costs for all members of the research team:*** *Number of members of the research team, country of travel and name of the scientific gathering/conference/study stay****B2. Equipment, material, services and other costs:*** ***Equipment*** *(description and costs of the equipment to be purchased or rented)****Material*** *(description and costs for materials and chemicals)****Services*** *(description and costs for production and non-production services provided by other parties for the purposes of the project)****Other costs*** *(e.g., dissemination of results, training, intellectual property costs, subscription to scientific databases, etc.)****C. Administrative and overhead costs*** *(10% of the total amount of personnel fees, excluding young researchers’ gross salaries - fees for project administration, as well as the institution’s costs for electricity for electricity, telephone, postal services and similar costs).* |

***Note: The project budget should be enclosed in PDF and MS Excel format, as an integral part of the project application***

I agree with the content of the project application and confirm the correctness of the information stated in the application:

|  |  |  |
| --- | --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Project manager** |  **L.S.** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Head of the Institution** |

**Date of application submission:**

1. In accordance with the strategic thematic priorities of Montenegro: Energy; Information communication technologies; New materials, products and services; Medicine and human health; Agriculture and food production; Sustainable development and tourism; and Science, Education and Identity. [↑](#footnote-ref-1)