



Misija Crne Gore pri UN i drugim međunarodnim organizacijama

Broj: WTO/ /MVP OUT
88-2

Ženeva, 21. decembar 2018. godine

PREDMET: Poziv za učešće na naprednoj radionici STOa o notifikacijama u poljoprivredi

ZA DOSTAVU:
Kabinet ministra, GDM

U prilogu dostavljamo poziv za učešće na naprednoj radionici STOa o notifikacijama u poljoprivredi, koja će se održati u Ženevi, Švajcarska, od 30. aprila do 3. maja 2019. godine.

Sekretarijat STO će pokriti troškove za jednog kandidata iz zemlje koji je zadužen za notifikacije sa odgovarajućim nivoom znanja. Prioritet će imati kandidati koji su već završili online ili neki od kurseva o poljoprivredi u organizaciji STOa.

Priložena aplikaciona forma mora biti popunjena i dostavljena preko stalne Misije Crne Gore u Ženevi, najkasnije do petka 29. januara 2019 godine.

(G.Šćepanović)





WORLD TRADE ORGANIZATION

Stalna Misija Republike Crne Gore pri Evropskom birou, Ujedinjenih nacija
 I drugi: međunarodni organizacija - Ženeva
 Permanent Mission of the Republic of Montenegro to the United Nations Office
 and other International Organizations - Geneva

21.12.2018

Broj: WTO / 88
 Prilozi:

Direct line: (+41 22) 739 64 40
 Direct fax: (+41 22) 739 57 24
 Email: logistics.unit@wto.org

F A X

To: Heads of Delegation	Fax No: List attached
From: Bridget Chilala Director Institute for Training and Technical Cooperation	Date: 18/12/2018
Number of Pages (including this one): 10	Ref: TC19-3

WTO ADVANCED WORKSHOP ON AGRICULTURE NOTIFICATIONS (IN ENGLISH) *

Geneva, 30 April to 3 May 2019

The Secretariat of the World Trade Organization is organizing an Advanced Workshop on Agriculture Notifications (in English), to take place at the WTO in Geneva from 30 April to 3 May 2019. The Workshop is a Level 3 specialized training activity implemented within the WTO Progressive Learning Strategy and it represents the highest level of learning among WTO training activities.¹ A draft programme for the event is attached.

The Governments of Members and Observers to the WTO that are eligible to benefit from training and technical cooperation activities are invited to nominate one capital-based official. The candidate must be directly responsible for the preparation and/or analysis of notifications or have demonstrably commensurate knowledge and professional experience in preparing and analysing notifications under the WTO Agreement on Agriculture.

In order to maximize the impact of this workshop, candidates who have completed the WTO's online specialized training or attended a face-to face course on the Agreement on Agriculture will be given priority in the selection process.² Candidates who have completed such training should indicate this on their CV. Following the initial selection process candidates will be invited to participate in a skype interview before final selection. As part of the skype session candidates will be invited to indicate priority areas for notifications.

The participation of a total of 30 selected candidates from Members that are eligible to benefit from training and technical cooperation activities will be financed by the WTO (i.e. a return economy class ticket, a terminal expenses allowance, daily subsistence allowance, including accommodation for the duration of the workshop). In case there are less than 30 qualified from the initial selection to fill the 30 funded places, up to five additional applicants may participate in the workshop at their own expense.

The attached Application Form must be returned, completed and signed by the candidate as well as by the nominating national authority which presents the candidate, **via the Permanent Mission/Embassy to the WTO, at the latest by FRIDAY, 25 JANUARY 2019**. In light of complex arrangements involved in the organization of this activity, the Secretariat will not be in a position to process replies received after this deadline.

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¹ For further details about the WTO Progressive Learning Strategy, see the Biennial Technical Assistance and Training Plan 2018-2019 (WT/COMTD/W/227/Rev.1). The TA Plan can also be accessed at: http://www.wto.org/english/tratop_e/devel_e/teccop_e/tct_e.htm.

² Please visit the WTO E-Learning website at <https://etraining.wto.org> for information about online courses or you can also contact elarning@wto.org.

WTO OMC

- 2 -

Applications for this workshop should be submitted along with a current CV indicating successful completion of the relevant training on the Agreement on Agriculture. The Application Form should be returned by fax or email to **the Logistics Unit, Institute of Training and Technical Cooperation**, (Fax No: +4122 / 739 57 24; Email: logistics.unit@wto.org).

The WTO Secretariat reserves the right to postpone or cancel this activity in the event of force majeure or other reasons that render the execution of the activity impracticable for the organizers.

*Français/Español

L'Organisation Mondiale du Commerce organise un atelier sur les notifications concernant l'agriculture, à Genève, du 30 avril au 3 mai 2019. Cet atelier étant donné en anglais, l'invitation et les formulaires de candidature et de nomination sont distribués en anglais uniquement.

La Organización Mundial del Comercio organiza un taller sobre las notificaciones relativas a la agricultura, en Ginebra, del 30 de abril al 3 de mayo 2019. Este taller será dado en inglés, por consiguiente, la invitación y los formularios de candidatura y de nominación serán distribuidos sólo en inglés.



WTO APPLICATION FORM

WTO ADVANCED WORKSHOP ON AGRICULTURE NOTIFICATIONS
(in English)

GENEVA (Switzerland), 30 April – 3 May 2019

DEADLINE: 25 JANUARY 2019

PART I

To be completed by the Applicant in ENGLISH (in CAPITAL LETTERS if handwritten)

MANDATORY: ALL THE INFORMATION ASKED IN THIS SECTION AND A PHOTOCOPY OF YOUR PASSPORT AND A ONE-PAGE CV

Mr.

Mrs.

Miss

Ms

Surname	
Given name	
Birth date <i>day/month/year</i>	
Nationality	
Title/Position	
Ministry/ Government entity	
City	
Country/Separate Customs Territory	
Mobile phone n°	
Fax n°	
Email addresses*	* Important: all communications, documents and air-ticket will be sent by e-mail and in order to avoid incorrect entries, please write your email address clearly
1 page CV attached	<input type="checkbox"/> YES
Copy of passport attached	<input type="checkbox"/> YES

Travel preference, if any (taken into consideration but not guaranteed)

Higher (university) education

When?	Where?	Title of qualification

Work experience

Are you actively involved in the preparation/analysis of notifications concerning the Agreement on Agriculture? If so, please elaborate	
Brief description of your current responsibilities	
On which date did you take up your current functions?	
What was your previous post?	

WTO training undertaken

Have you successfully completed a WTO e-Learning course(s)? If so, which one (with dates)?	
Other WTO course(s) undertaken & dates	

What is the objective that you would like to achieve by participating in this activity?

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Additional information about the activity

Background: Preference will be given to nominees being directly responsible for the preparation and/or analysis of notifications or have demonstrably commensurate knowledge and professional experience in preparing and analysing notifications under the WTO Agreement on Agriculture. **The Organizers reserve the right to select candidates and to decline the candidature of nominees who do not meet these requirements and/or on the basis of the maximum number of funded participants.**

Language skills: This activity will be delivered in English. Participants are required to have full command of this language. By signing this application form the Applicant and Nominating Authority certify that the

PART II	To be completed by the Nominating Authority
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The Nominating Authority	
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- Officially nominates:

Name of candidate	
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- **to attend the WTO Workshop on Agriculture Notifications, to be held in Geneva, Switzerland from 30-April – 3 May 2019;**
- **confirms that the candidate has** direct responsibility the preparation and/or analysis of notifications or have demonstrably commensurate knowledge and professional experience in preparing and analysing notifications under the WTO Agreement on Agriculture, **has full command of English and will be able to successfully and actively participate in the programme; and**
- **is fully aware that this nomination is subject to the decisions of the WTO Selection Committee and to the conditions described in the Annex to this application, which we have thoroughly read and accepted.**

**PLEASE CLEARLY INDICATE IF YOU ARE REQUESTING WTO FINANCING FOR THIS CANDIDACY
(CHECK THE APPROPRIATE BOX)**

YES NO

Details of the official responsible for nominating this candidate:

Surname	
Given Name	
Title/Position	
Organization/Entity	
Telephone	
Email address	

By signing this form, the Candidate and the Nominating Authority certify that all the information included is complete and correct

Date & signature (Candidate)

Date, signature & STAMP (Nominating Authority)

ANNEX: CONDITIONS FOR PARTICIPATION IN WTO TECHNICAL ASSISTANCE ACTIVITIES**Travel, air-tickets, visas, transit visas, accommodation and subsistence allowances**

1. Countries are implementing very strict visa policies. Please check your Schengen visa and transit visas requirements several weeks in advance. Make the necessary arrangements in your country to obtain them for your full roundtrip. The WTO is not authorized to intervene in this matter and is not responsible for visa fees and other financial issues.
2. You will not be consulted for your travel itinerary. However, your preference will be taken into consideration but is not guaranteed.
3. The organizers will provide you with a round-trip airplane ticket in economy-class, a terminal expenses allowance, accommodation, and a daily subsistence allowance for the duration of the activity in Geneva (or full board accommodation for regional activities).
4. Administrative and logistical details will be communicated by e-mail to the selected participants directly.

The WTO Secretariat DOES NOT assume financial or any other responsibility for:

1. **Expenses incurred in connection with foreign travel formalities (visas, transit visas, taxes, travel to get visas, medical examinations, vaccinations, etc.), expenses during the journey resulting from lack of transit visa or from insufficient passport validity.**
2. Salaries of the participants during their participation in the Activity.
3. Travel or other expenses of any additional persons accompanying the participants.
4. Travel or medical or accident insurance, medical treatment or hospitalisation during travel or participation in the Activity.
5. Loss or damage to the personal effects of the participants during travel or attendance at the Activity.
6. Any modification made by you regarding the hotel booking and the related logistical arrangements.
7. Any personal service or facility you may request during your stay in the hotel where you are accommodated by the WTO, such as: business centre, internet connections, phone calls, room service, laundry, mini-bar or any kind of ground transport.
8. Any modification made BY THE AIRLINE OR BY YOU in connection with the itinerary or the air-tickets issued by the WTO Travel Agency in Geneva. Any additional fees, charges and/or penalties for the air-ticket modifications WILL BE COVERED BY YOU AND NOT BY THE ORGANIZERS.
9. Any damages made by you to the facilities to which you have access during your stay (i.e. hotel room) which will be your responsibility.

I, the undersigned Applicant, declare that I have carefully read this application form and that I accept the aforementioned conditions:

Date, name, signature of the candidate & stamp

THIS COMPLETED FORM SHOULD BE SUBMITTED BY YOUR PERMANENT MISSION/EMBASSY, WITH A PDF COPY OF YOUR PASSPORT AND A ONE-PAGE CV, TO THE FOLLOWING EMAIL ADDRESS ONLY, AT THE LATEST BY THE DEADLINE MENTIONNED ON PAGE 1

logistics.unit@wto.org

(OR fax: +41 22 / 739 57 24)

INCOMPLETE/ILLEGIBLE FORMS, OR FORMS NOT PRESENTED BY THE PERMANENT MISSION, OR PRESENTED BY THE PERMANENT MISSION AFTER THE DEADLINE, WILL NOT BE ACCEPTED



ADVANCED WORKSHOP ON AGRICULTURE NOTIFICATIONS

GENEVA, SWITZERLAND

30 APRIL – 3 MAY 2019

Tuesday, 30 April 2019

- | | |
|--------------------|--|
| 8:30-9:00 | REGISTRATION |
| 9:00-9:15 | ADMINISTRATIVE ARRANGEMENTS
ITTC |
| 09:15-09:30 | WELCOME ADDRESS
AGCD |
| 9:30-09:45 | QUIZ |
| 09:45-10:00 | OVERVIEW OF NOTIFICATION REQUIREMENTS
AGCD |
| 10:00-10:30 | <i>Coffee Break</i> |
| 10:30-13:00 | DOMESTIC SUPPORT – TABLES DS:1 AND DS:2
AGCD <ul style="list-style-type: none">• A reminder of "the boxes"• Practical exercises and case studies<ul style="list-style-type: none">▪ Explanation of group assignments▪ Group work |
| 13:00-14:30 | <i>Lunch</i> |
| 14:30-17:30 | Continuation - Domestic support: practical exercises and case studies <ul style="list-style-type: none">▪ Group work▪ Group reporting▪ Debate |

Wednesday, 1 May 2019

- 09:00-09:45** **Domestic Support – Continuation**
AGCD
- Q&A
- 09:45-11:00** **The new function for the online submission of notifications.**
AGCD
- Introduction
 - Submitting a Domestic Support notification using the AG IMS online submission system.
- 11:00-11:15** *Break*
- 11:15-12:30** **TARIFF RATE QUOTAS (TRQS)**
AGCD
- What are the TRQ notification requirements and their formats
- 12:30-14:00** Lunch
- 14:00 -14:30** Continuation Tariff Rate Quotas
- Submitting TRQ notifications using the AG IMS online submission system
 - Table MA:1 (administration)
 - Table MA:2 (fill)
- 14:30-15:45** **SPECIAL AGRICULTURAL SAFEGUARD (SSG)**
AGCD
- What are the SSG notification requirements and their formats
 - Table MA:3 (volume-based SSG)
 - Table MA:4 (price-based SSG)
 - Table MA:5 (Annual Summary)
 - Exercise
- 15:45-16:00** *Break*
- 16:00-16:45** **COUNTRY PRESENTATION – NATIONAL EXPERIENCE PREPARING NOTIFICATIONS**
- 16:45-17:30** **CHALLENGES FACED PREPARING NOTIFICATIONS**
Group discussion

Thursday, 2 May 2019

09:00-10:30

EXPORT SUBSIDIES

AGCD

- What are the export subsidy notification requirements and their formats
 - Table ES:1 (export subsidies)
 - Table ES:2 (total exports)
 - Table ES:3 (food aid)
- The Nairobi Export Competition Decision and Transparency

AGCD

- Submitting export subsidy notifications using the AG IMS online submission system

10:30-10:45

Break

10:45-11:15

Export Restrictions (Table ER:1) and the Ministerial Decision on NFIDCs (Table NF:1)

AGCD

11:15-12:30

INFORMATION SOURCES

AGCD

- Members' Transparency Toolkit
- AG-IMS (notifications, analysis of notified information and Q&A)

12:30-14:00

Lunch

14:00-15:30

WORK OF THE COMMITTEE ON AGRICULTURE, THE IMPORTANCE OF THE REVIEW PROCESS

Round Table:

- -
- -
- -

Moderator: AGCD, WTO

15:30-16:30

COMMUNICATION SKILLS: TECHNIQUES TO FACILITATE EXTERNAL INPUT AND AUTHORISATIONS FOR NOTIFICATIONS

16:30-16:45

Break

16:45-17:00

QUIZ - REVIEW

Friday, 3 May 2019

9:00-13:00 NOTIFICATIONS "CLINIC": ADDRESSING UNFULFILLED NOTIFICATION OBLIGATIONS

This is an opportunity for you to discuss the challenges you faced in preparing and submitting agriculture notifications to the WTO on behalf of your delegation. Arrangements have been made for each participant to meet privately with one AGCD staff in line with the following schedule.

You may wish to invite your WTO Agriculture Attaché to accompany you.

Prior to these consultations, you should also have:

- Identified the regular notification obligations that you need to monitor and act upon on a yearly basis; and prepared a list of the outstanding notification obligations that you should address on a priority basis.
- Prepared details of any policy which is supposed to be notified and regarding which you may have any doubt, including any other technical details.
- Bring with you the draft notification you identified you would like to notify prior to coming to the workshop to clarify doubts.

In consultation with your capital and/or Geneva-based colleagues, you are strongly encouraged to prepare draft versions of any notifications that may be pending. This will be a useful basis for discussion with, and direct feedback from, AGCD staff.

Time/Room	Group 1 (room TBC)	Group 2 (room TBC)
09:00		
09:25		
09:50		
10:15		
10:40		
11:05		
11:30		
11:55		
12:20		

12:45-14:15 *Lunch*

14:15-15:30 [CONTINUATION] NOTIFICATIONS "CLINIC": ADDRESSING UNFULFILLED NOTIFICATION OBLIGATIONS

16.00-16:30 WORKSHOP EVALUATION

16.30-17:00 CLOSING CEREMONY