



Knowledge Co-Creation Program (Group and Region Focus)

Urban Public Transport

(Railway, Bus, etc.)



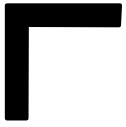
Course Number: 2024115652J001

Course Period: 16 November - 6 December, 2025



NOTE: Adobe Acrobat Reader DC and Google Chrome are recommended as PDF viewer. JAWS and NVDA are recommended as screen reader.
NOTE: If there are any difficulties in reading this document, please contact JICA Office in your country or JICA Center in Japan.
NOTE: Depending on the circumstances, some or all of the program periods may be changed or cancelled after the application has been accepted.

都市公共交通（鉄道、バスなど）



How do we design public transport system?

Think together about an essence of
urban transport policy
more practical, more interactive,
and more inspirational
through this program in Japan.

Outline



This program introduces planning, construction, O&M of urban transport systems based on Japan's experiences in order to realize sustainable public transport systems. Contents will cover in terms of coordination with urban development, selection of transportation modes, financing and public transportation policies.

Target organizations are central government or municipal government with a population of 1 million or more responsible for urban public transportation policy development and project implementation in cities.

The sessions will be held face-to-face in Japan.

All sessions are carried out in English.

The period of the program is from 16 November to 6 December 2025.

Course Capacity: 15 participants



JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2023, stated that “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” We believe that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

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For What?

Background

The rapid urbanization in many developing countries over the past half century has been accompanied by excessively high levels of concentration of the urban population and the increase in traffic congestion. In major cities in Japan, the public transportation systems have been developed based on demand forecasting and financial analyses and are known for their energy efficiency and smaller per capita environmental burdens.

This program will support participants' capacity development to formulate their urban public transport strategy while referring to experience of Japan and other participants' countries.

Objectives

Issues related to public transportation planning and its operation and maintenance will be identified, and the direction and approach for improvement will be proposed.

To Whom?

Job Areas and Organizations

This course is designed for officials of central government or municipal government with a population of 1 million or more who are involved in the planning and implementing of urban public transport policies (engineers/researchers are not acceptable), and have more than 5 years experiences in urban transport planning or operation.

The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.

Targeted Countries

Indonesia, Philippines, Thailand, Laos, Timor-Leste, India, Sri Lanka, Jordan, Malawi, Nigeria, Cameroon, Cote d'Ivoire, Bosnia and Herzegovina, Kosovo, and Montenegro

Participants who have successfully completed the program will be awarded a certificate by JICA.

When?

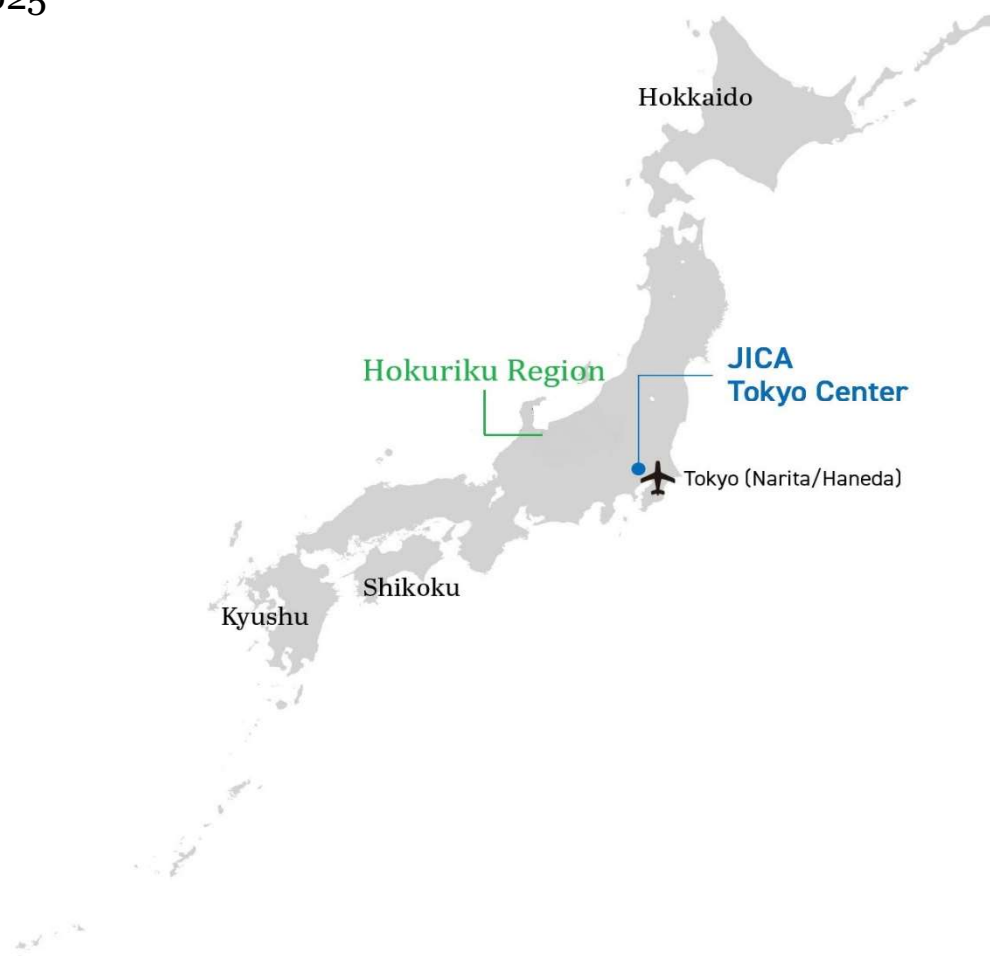
Program Period in Japan



From 16 November, 2025
to 6 December, 2025

Where?

This course is organized by JICA Tokyo Center. Programs are mainly conducted in the Tokyo Metropolitan area with site visits to Hokuriku region.



How?

How to Learn

- Lectures
- Field Visits
- Workshops
- Discussions
- Presentations



Watch



Listen



Experience



Study



Chat



Discuss



Present

Language

English

Commitment to the SDGs



Program Structure

Module 1 : Situation and Issues on Urban Public Transport in participants' countries	
Output	Contents
Analyze current status and major issues in urban public transport system in participants' cities	- Sharing / discussing urban public transport issues of each participant's country/city through presentation of Inception Report

Module 2 : Overview of Urban Public Transport Systems in Japan	
Output	Contents
Acquire basic knowledge on urban public transport systems in Japan and deepen understandings through combining the lessons learned during lectures and case studies	<ul style="list-style-type: none"> - Public transportation policy in Japan - Urban transport planning - Transport planning development in different cities - Various public transport systems in Japan (lectures and site visit)
Module 3 : Acquire Practical Skills Relate to Urban Public Transport	
Output	Contents
Acquire practical skills through discussing examples of Japan and participants' countries, and consider the applicability to the participants' countries	<ul style="list-style-type: none"> - Free discussion of each day's lectures - Workshop on transportation systems - Exchange of views and experiences on urban public transport issues with Japanese experts
Module 4 : Action Plan Making	
Output	Contents
Elaborate proposals on directions and methods of improvement for planning and management of urban public transport to the respective organizations.	<ul style="list-style-type: none"> - Formulation and presentation of Interim Report through Workshops, Individual consultation by Instructors, and discussion among participants <p>* Participants are expected to share their Action Plan and their experience of the Program with their organizations after the Program in Japan.</p>

Management Members

JICA Program Officers

Ms. Keiko KURISAKI

Infrastructure Management Department
Japan International Cooperation Agency (JICA)



Ms. Izumi NISHIKIMOTO

Tokyo Center
Japan International Cooperation Agency (JICA)



Message: Hello everyone. In our program, you can know not only Japanese experiences but the other countries' situation of urban public transport. Let's share your experiences with Japanese experts and participants from all over the world and get new ideas from them through active discussion!

Implementing Partner

Mr. Tamaoki WATANABE

General Manager
Operations Division, Overseas Department
ALMEC Corporation



Message:

Mr. WATANABE is a recognized urban transport planning professional with 25 years of experience, holding for over 10 years the position of Group Manager for the Transport Management Planning, Overseas Department of Almec Corporation. Having occupied a senior position in multiple projects, he gained extensive experience in public transport and more general in urban transport in developing cities and is used to working for donor organizations.

Mr. Yukitsugu KOMAZAWA

Transport Planning Division, Overseas Department
ALMEC Corporation



Message: Greetings from Tokyo! Although we try to make your learning experience fun, your active involvement is really vital. Apart from the lectures, we encourage you to absorb the Japanese transportation system and culture in your stay by interactions with other attendees and streetwalking across Tokyo!

Eligibility and Procedures

1. Expectations to the Applying Organizations

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Applying organizations are expected to use the program for those specific purposes.
- (2) This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the course to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.

2. Nominee Qualifications

Applying organizations are expected to select nominees who meet the following qualifications.

*Each Organization is requested to strongly encourage female candidates to apply for the course to accelerate the realization of gender equality and women's empowerment.

(1) Essential Qualifications

- 1) Current Duties: officials of central government or municipal government with a population of 1 million or more who are involved in the planning and implementing of urban public transport policies (engineers/researchers are not acceptable).
- 2) Experience in the Relevant Field: have at least 5 years of experience in urban transport planning and management in principle.

- 3) **Language Proficiency:** have a sufficient command of spoken and written English proficiency.
- 4) **Health:** must be in good health to participate in the program in Japan. To reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest to declare in the Medical History (QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form) if you have been a patient of following illnesses; Hypertension / Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness.

(2) Recommended Qualifications

- 1) **Age:** under forty-five (45) years old
- 2) **Gender Equality and Women's Empowerment:** JICA seeks more female applicants due to the past records of fewer applications from women. JICA is committed to promoting gender equality and women's empowerment, and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.

3. Required Documents for Application

- (1) **Application Form:** The Application Form is available at the JICA overseas office (or the Embassy of Japan)
 - * If you have any difficulties/disabilities which require assistance, please specify necessary assistances in the QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION (1-(c)) of the application form. Information will be reviewed and used for reasonable accommodation.
- (2) **Photocopy of Passport:** You should submit it with the application form if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.
 - *The following information should be included in the photocopy: Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date
 - *It is recommended that your passport be valid for more than 6 months

after the last day of the program.

- (3) **English Score Sheet:** to be submitted with the application form, if the nominees have any official English examination scores. (e.g., TOEFL, TOEIC, IELTS)
-

4. Procedures for Application and Selection

(1) Submission of the Application Documents

Closing date for applications: **Please confirm the local deadline with the JICA overseas office (or the Embassy of Japan).**

(All required material must arrive at JICA Tokyo by **1st September, 2025**)

(2) Selection

Primary screening is conducted at the JICA overseas office (or the embassy of Japan) after receiving official documents from your government. JICA Center will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the best intentions to utilize the opportunity will be highly valued.

The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

(3) Notice of Acceptance

The JICA overseas office (or the Embassy of Japan) will notify the results **not later than 30 September, 2025.**

5. Additional Document to be Submitted by Accepted Candidates

Accepted candidates are required to make a Country Report and answer online questionnaire regarding basic data and the situation on urban transportation. The details of the report will be notified to the accepted candidates.

Please see Annex (page 19) for details.

6. Conditions for Participation

The participants of KCCP are required

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate the Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "5. Expenses", "IV. Administrative Arrangements",

- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.

Administrative Arrangements

1. Organizer (JICA Center in Japan)

JICA Tokyo Center (JICA TOKYO)

Program Officer: Ms. Izumi NISHIKIMOTO (tictree@jica.go.jp)

2. Implementing Partner

ALMEC Corporation

<https://www.almec.co.jp/en/index.html>

3. Travel to Japan

- (1) Air Ticket: In principle, JICA will arrange an economy-class⁴¹ round-trip ticket between an international airport designated by JICA and Japan.
- (2) Travel Insurance: Coverage is from time of arrival up to departure in Japan. Thus, traveling time outside Japan (including damaged baggage during the arrival flight to Japan) will not be covered.

4. Accommodation in Japan

Basically, JICA will arrange the following accommodation(s) for the participants in Japan:

JICA Tokyo Center (JICA TOKYO)

<https://www.jica.go.jp/tokyo/english/office/index.html>

Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan

TEL: +81-3-3485-7051 (where “81” is the country code for Japan, and “3” is the local area code)

5. Expenses

The following expenses in Japan will be provided by JICA

- (1) Allowances for meals, living expenses and stopover.
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are not included).
- (4) Expenses for program implementation, including materials.
- (5) For more details, please see “III. ALLOWANCES” of the brochure for participants titled “KENSU-IN GUIDE BOOK,” which will be given before departure for Japan.

*Link to the Website (English/French/Spanish/Russian):

https://www.jica.go.jp/english/activities/schemes/tech_pro/acceptance_training/index.html

6. Pre-departure Orientation

A pre-departure orientation will be held at respective country’s JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the course, and other matters.

*YouTube of “Knowledge Co-Creation Program and Life in Japan” and “Introduction of JICA Center” are viewable from the link below.

Image videos of 'Introduction of JICA Center (YouTube)' show the following information of JICA Centers: Location, Building, Entrance, Reception (Front desk), Lobby, Office, Accommodation (Room), Amenities (Hand dryer), Bathroom (Shower and Toilet), Toiletries, Restaurant, Laundry Room (Washing machine, Iron), ICT Room (Computer for participants), Clinic, Cash dispenser, Gym, Neighborhood.

Part I: Knowledge Co-Creation Program and Life in Japan	
English ver.	https://www.youtube.com/watch?v=SLurfKugrEw
French ver.	https://www.youtube.com/watch?v=v2yU9lSYcTY
Spanish ver.	https://www.youtube.com/watch?v=m7l-WlQSDjI

Russian ver.	https://www.youtube.com/watch?v=P7_ujz37AQc
Arabic ver.	https://www.youtube.com/watch?v=1iBQqdpXQb4
Part II: Introduction of JICA Centers in Japan	
JICA Tokyo	https://www.jica.go.jp/tokyo/english/office/index.html

7. Reference

PDF: KENSHU-IN GUIDE BOOK

For more detailed terms and conditions

https://www.jica.go.jp/english/activities/schemes/tech_pro/acceptance_training/_icsFiles/afieldfile/2025/03/21/2025_pc_en.pdf

Video: JICA Predeparture Briefing

For more information on life in Japan and KCCP

<https://www.youtube.com/watch?v=SLurfKugrEw>

Website: JICA

English/French/Spanish

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html

PDF: Facility Guide for JICA Tokyo Center

https://www.jica.go.jp/tokyo/english/office/c8h0vm0000fghcxq-att/facilities_service_guide.pdf

Annex (for accepted candidates)

1. Basic Data on Urban and Urban Transportation

Deadline: November 7, 2025

How to Answer: Online Questionnaire

(URL for the online questionnaire will be sent to the accepted candidate's email address after the Acceptance Notice)

Participants are requested to provide basic data on urban transportation (road length, road density, urban population, and others).

2. Questionnaire on your urban transport issues

Deadline: November 7, 2025

How to Answer: Online Questionnaire

(URL for the online questionnaire will be sent to the accepted candidate's email address after the Acceptance Notice)

Participants are requested to answer questionnaires on urban transport problems and self-evaluation.

3. Country Report

Deadline: November 7, 2025

How to Submit: To be informed to the accepted candidate's email address after the Acceptance Notice

Accepted candidates are requested to make a 15-minute presentation using MS Power Point and present it at the beginning of the course.

Format:

- MS Power Point: The presentation shall not exceed eight (8) slides.
- Font: Please use font size 24 or more.

Contents:

The presentation shall include the following topics:

1. Overview of Urban Area (1 slide)
 - Urban structure
 - Socio Economic Profile of Urban Area
2. Organizations and Legal Systems related to Urban Transport/Urban Public Transport (1 slide)
 - Organizations
 - Legal Systems
3. Overview of Country and Urban Transportation (2 slides)
 - Outline of Urban Transport (Traffic Demand, Modal Share and others)
 - Urban Public Transport Systems and Networks and Road Networks
4. Issues and Challenges Regarding Urban Transport/Urban Public Transport (2 slides)
 - Issues and Problems Regarding Urban Transport/Urban Public Transport
 - Proposed Projects and On-going Projects for Solving Urban Transport Issues
5. Action Plans (1 slide per 1 action plan)
 - Action plans that you/your organization are currently considering
6. Expectation for this Program (1 slide)
 - Your Expectation
 - Expectation from your Organization

(Note)

- It is advised that presentation is made visually using charts and pictures.
- The presentation should focus on **Issues and challenges that you face in your country**. Please do not prepare a presentation on just a mere introduction of your country.

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.

This information pertains to one of the JICA Knowledge Co-Creation Programs (Group & Region Focus) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

Cover page (p1) and Outline page(p3) Pictures

No.3 ©JICA/Osamu Funao

Others ©JICA



Correspondence

For enquiries and further information, please contact the JICA office or Embassy of Japan.

Further, address correspondence to:

JICA Tokyo Center (JICA Tokyo)

Address: 49-5, Nishihara 2-chome, Shibuya-ku, Tokyo 151-0066, Japan