



MONTENEGRO
PUBLIC WORKS ADMINISTRATION

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Podgorica, 27.05.2021.

LETTER OF INVITATION TO TENDER

Our ref.: PWA/E.E.B/01-908/21-2656

SUBJECT: INVITATION TO TENDER FOR MINISTRY OF ECOLOGY, SPATIAL PLANNING AND URBANISM MONTENEGRO ECO EFFICIENT BUILDING - II PHASE – WORKS

Dear Mr/Ms

Further to your enquiry regarding the publication of the above-mentioned invitation to tender, please find enclosed the following documents, which constitute the tender dossier:

VOLUME 1

SECTION 1: INSTRUCTIONS TO TENDERERS

SECTION 2: TENDER FORM

Annex 1 - Appendix to the tender

SECTION 3: TENDER GUARANTEE FORM

SECTION 4: QUESTIONNAIRE

Additional notice to tenderers

General information about the tenderer Form 4.1

Organisation chart Form 4.2

Power of attorney Form 4.3

Financial statement Form 4.4

Financial identification form..... Forms 4.5 a) + b)

Technical qualifications:

Overview of the tenderer's staff.....Form 4.6.1.1

Staff to be employed on the contract Form 4.6.1.2

Professional experience of key staff

Curriculum vitae Form 4.6.1.3

Plant Form 4.6.2

Work plan and programme Form 4.6.3

Experience as contractor Form 4.6.4

Data on joint ventures Form 4.6.5

Litigation history..... Form 4.6.6

Quality assurance system(s)..... Form 4.6.7

Accommodation for the supervisor..... Form 4.6.8

Tenderer's environmental management plan (EMP) Form 4.6.9
Cash flow schedule Form 4.6.10
Certificate of attendance Form 4.6.11
Further informationForm 4.6.12

SECTION 5: ADMINISTRATIVE COMPLIANCE GRID AND EVALUATION GRID
Administrative compliance grid
Evaluation grid

VOLUME 2

SECTION 1: CONTRACT FORM
SECTION 2: GENERAL CONDITIONS FOR WORKS CONTRACTS
SECTION 3: SPECIAL CONDITIONS
SECTION 4: SPECIMEN PERFORMANCE GUARANTEE
SECTION 5: SPECIMEN PREFINANCING PAYMENT GUARANTEE
SECTION 6: SPECIMEN RETENTION GUARANTEE
SECTION 7: TAX AND CUSTOMS ARRANGEMENTS

VOLUME 3

TECHNICAL SPECIFICATIONS

VOLUME 4

FINANCIAL OFFER UNIT PRICE CONTRACTS

VOLUME 5

DESIGN DOCUMENTS, INCLUDING DRAWINGS

We look forward to receiving your tender and the accompanying tender guarantee.

By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer.

If you decide not to submit a tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,

DIRECTOR,
Boro Ludić

