



Montenegro
Ministry of Agriculture, Forestry and Water Management

REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL CONSULTANT)

Name of Project: Sava and Drina River Corridors Integrated Development Program (SDIP)

Loan No: 91300-ME

Assignment Title: Project Assistant

Reference No. MNE-SDIP-91300-ME-IC-CS-25-3.18

The Montenegro received financing in the amount of EUR 15,000,000.00 from the World Bank toward the costs of the “Sava and Drina River Corridors Integrated Development Program” (SDIP) and it intends to apply part of the proceeds to payments for Project Assistant.

The main activity of this consulting services (“the Services”) shall be to coordinate and supervise, on behalf of the Ministry and PIU, the activities of the project stakeholders and documentation received from the construction and consulting firms, as well as consultants hired under the Project so that the Project is implemented according to the Project Operational Manual. This will require close collaboration with all actors involved in the project. He/She shall ensure that all works, project plans, project documentation, and reports are prepared in a timely manner (and according to the Project Work Plan and the Project Procurement Plan), and communicated to the Bank, the MOAFWM, and other stakeholders, Technical Services Unit (TSU) established under the Ministry of Finance. The Project Assistant shall ensure that communications and coordination and reporting links with the related stakeholders (especially media) are established and well conducted, and shall draw the attention of the management and implementation activity coordinators and of the Bank to all obstacles that hinder effective implementation.

The Project Assistant – shall be engaged to follow the Project activities on a full-time daily basis (8 hours per day, working days, from Monday to Friday). The consultancy is expected to start during February 2025 and continue up to the project is in implementation (end of December 2025).

The detailed Terms of Reference (TOR) for the assignment can be obtained at the address given below.

The MAFMW, through Technical Service Unit, now invites eligible individual consultants (“Consultants”) to indicate their interest in providing the Service. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Individual consultants may be offered through firms or other organizations, but the qualifications of the individual consultant will be the basis of selection. Contract will be signed with proposed individuals.

The criteria for selection are following:

Qualification (mandatory) criteria:

- University degree in a relevant field such as sciences, economics, law, or a related discipline;
- At least 2 years of experience in project assistance;
- Experience in media communication and public relations;
- Proven administrative experience with the ability to assist the implementation of the project;
- Demonstrated experience in monitoring and implementing projects;
- Fluency in written and spoken English;
- Proficiency in computer use and relevant software.

Evaluation criteria:

- General qualifications (30%)
- Adequacy for the assignment (60%)
- Knowledge of English (10%)

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016, Revised November 2017 and August 2018, setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultant method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours from 08,00 to 14,00 hours.

Expressions of interest must be delivered in a written form, only by e-mail, to the address below by February 13, 2025, 14,00h.

Ministry of Finance/Technical Service Unit
Attention: Mr. Mirko Lješević, Procurement officer
Street Address: Studentska 2a
Floor/Room number: first floor
City: 81000 Podgorica
Country: Montenegro

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