**Contracting Authority's Clarifications**

Service Contract „ Road Safety Assessment of Montenegro “

EuropeAid/138996/IH/SER/ME

The answers to questions received by the tenderers to the following e-mail address: [cfcu@mif.gov.me](mailto:cfcu@mif.gov.me).

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| **Q1** | **Our company is undertaking road safety assessments using an equivalent procedure with equivalent results to the one from iRAP you are mentioning in the contract notice (using a special equipped vehicle for data collection and rating roads sections every 100 m from 1 to 5 based on risks and in line with road safety factors). We usually implement this road safety assessment procedure for different International Financial Institutions.**  **According to the request of the section 21.2 b), could you please clarify who "the competent authority" could be? Only iRAP? Could you please let us know if our company could comply to this request submitting any other kind of justification?** |
| **A1** | Please refer to the section 21.2 b) in the Contract notice, which states that „the candidate holds a professional certificate or accreditation, issued by the competent authority, to undertake road safety assessments“. The list of competent authorities is not limited to iRAP, but also other national and international organizations dealing with the certification or accreditation in the area of road safety assessments could be considered.  The relevance of these certificates will be assessed as part of the evaluation of applications. |
| **Q2** | **With reference to the Service Contract notice for the above mentioned project, publication reference No.EuropeAid/138996/IH/SER/ME, we would like to request the following clarifications:**  **- In “Section 7 – Contract description”, is stated that “road surveys with a specially equipped survey vehicle for data collection needed to develop color coded risk bands and star rating (1 to 5) in order to show the varying level of risks across Montenegrin road network and in line with road safety related factors.” – for the issue of the survey vehicle for data collection, it is not specified if the company should already have it or it can be subcontracted?** |
| **A2** | Please refer to the item 16 from the Contract Notice, indicating the following: “Subcontracting is allowed”. |
| **Q3** | **In “Section 21 – Selection criteria”, sub-criteria - Criteria for legal and natural persons: b), is stated that “the candidate holds a professional certificate or accreditation, issued by the competent authority, to undertake road safety assessments” – does it mean that possessing license or accreditation to perform road safety assessments has to be under Montenegrin law?** |
| **A3** | Please refer to the Answer 1.  The candidate must have the required certificates at the time of application submission. |
| **Q4** | **According to the Service Contract Notice (ref. EuropeAid/138996/IH/SER/ME) Point b. “The candidate holds a professional certificate or accreditation, issued by the competent authority, to undertake road safety assessments.”**  **Is the certificate (or accreditation) related to the entire company (e.g an IRAP supplier?) Or is it related to individual experts?** |
| **A4** | Please refer to item 12 of the Contract Notice, stipulating that all eligible natural and legal persons or groupings of such persons (consortia) may apply.  In accordance with the section 21 of the Contract Notice, the selection criteria will be applied to candidates. In the case of applications submitted by a consortium, the selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors. |
| **Q5** | **Could you please clarify do we have to submit any documents (evidences) with application form beside Declaration of honour on exclusion and selection criteria?**  **In the Format for the Declaration referred to in point 7 of the application form it is said that: "We also undertake, if required, to provide evidence of our financial and economic standing and our technical and professional capacity according to the selection criteria for this call for tender specified in the contract notice, point 21."** |
| **A5** | Please refer to PRAG, **Section 2.3.3.3. Evidence to be provided, B – Documentary evidence,** where it is stated that “in restricted procedures for services and for the competitive dialogue, supporting documents must be sent together with the tender and verified by the contracting authority before signature of the contract with the successful tenderer(s)”.  Only the shortlisted candidates will be obliged to provide the requested documentary evidence. |
| **Q6** | **Could you please provide clarification if the following selection criteria in case of the consortium of 2 companies apply to both companies or it is enough that one of the consortium companies satisfies the criteria below:**  **3) Technical capacity of candidate (based on items 5 and 6 of the application form). The reference period which will be taken into account will be the last five years from submission deadline.**  **a) The candidate has provided services under at least 1 (one) contract with a budget of at least EUR 470,000 in the field of Road Safety Assessment, which was implemented at any moment during the reference period: last five (5) years starting from the submission deadline of this application.** |
| **A6** | Please refer to the section 21 of the Contract Notice, stipulating that the selection criteria will be applied to candidates. **In the case of applications submitted by a consortium, the selection criteria will be applied to the consortium as a whole unless specified otherwise.**  Please also note that no further requirements are specified under technical capacity criteria in this regard. |