**Template for applications**

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| **SECTION 1: General Information**  |
| **Action title:** |  |
| **Beneficiary:** |  |
| **Contact person (including contact details):** |  |
| **Sector:** |  |
| **Date of submission:** |  |
| **Proposed action duration:** |  |
| **Proposed action value:** |  |
| **Proposed co-financing (%)** |  |
| **Total cost of the action** |  |
| **Proposed procurement modality**  | **(services, supplies, works, twinning light, grant)** |
| **Positive opinion of the SPO:** | **YES**  [ ]  | **NO**  [ ]  | **N/A**  [ ]  |
| **SECTION 2: Links with previous/future actions/negotiations**  |
| **Please state if there is a direct link with previous or approved future IPA action** | **YES**  [ ]  | **NO**  [ ]  |
| If YES, please state the Action title and date for finalisation/potential commencement, beneficiary and financial allocation  |  |
| **Please state if there is a direct link between the proposed measure and accession negotiations** | **YES**  [ ]  | **NO**  [ ]  |
| If YES, please state the Negotiating Chapter and explain in details in which way the proposed action would facilitate the negotiation process |  |
| **SECTION 3: Action description** |
| **Action background:** |  |
| **General objective:** |  |
| **Specific objective(s):** |  |
| **Result(s) to be achieved**  |  |
| **Indicators**  | (if the results are measurable and/or quantifiable, please indicate them, e.g. number of people trained, number of items procured etc.) |
| **Proposed activities:** |  |
| **Requested services:** |  |
| **Donor coordination**  | (summary of EU and other donor interventions in this area – past and ongoing) |
| **Has the proposal been submitted to other donors? If yes, please provide details** |  |
| **Detailed budget breakdown:** | EU financing requested:National co-financing:Other: |
| **Please state any other justification for the need and/or urgency of financing this measure/operation** |  |

**\* *Please note that each action proposal has to meet requirements related to Programme Evaluation and Publicity and Visibility***