

**MONTENEGRO**  
**Ministry of Transport**

**Western Balkans Trade and Transport Facilitation Project – WB TTFP phase 2**  
**International Consulting Firm**

**Terms of Reference**

for

**Preparation of Detailed Design and Technical Specifications and other required preparatory documents for the construction of the Customs inspection facility at the Free Zone "Port of Bar"**

**Ref No: MNE-WBTTFP-94710-ME-CS-CQ-25-1.2.1**

**1. PROJECT BACKGROUND**

The Loan Agreement for Montenegro's Western Balkans Trade and Transport Facilitation Project (TTFP) Phase 2 was signed on 13 February 2023 and will close on 30 April 2028. The Project objective is to reduce trade costs and increase transport efficiency in Montenegro by streamlining the processing of international trade and transport documentation for both traders and the administrations. The key benefit will be more efficient processing of international trade and transport documentation. Such efficiencies will enhance the transparency of transactions and reduce duplications and overlaps. The envisaged significant cost savings are expected to result in lower transport costs, reductions in GHG emissions associated with the decrease in truck idling time, reduced administrative costs to trade, and finally in increased competitiveness on regional and global markets.

The TTFP Phase 2 aims to enhance climate resilience of Montenegro's transport sector, through targeted infrastructure activities to enhance climate resilience at railway level crossings; by introducing an early warning system and a corridor monitoring observatory; and by enhancing institutional capacity through the provision of studies, guidelines, and integration of climate resilience considerations. Improving the resilience of the transport network is a part of the Transport Community Treaty (TCT), Sustainable and Smart Mobility Strategy for Western Balkans and as well as Sofia Declaration on Green Agenda for Western Balkans all of which Montenegro is a party too.

The Project consists of the following components:

**Component 1: Facilitating movement of goods across the Western Balkans**

The component will focus on (i) the design and implementation of a National Single Window (NSW) solution for trade; and (ii) Preparation of the technical designs for the new customs inspection facility at the Port of Bar and procurement of related equipment. This component supports Montenegro's regional and international commitments, including the CEFTA AP5, the Transport Community Treaty, and the World Trade Organization (WTO) Trade Facilitation Agreement (TFA).

**Component 2: Enhancing transport efficiency and predictability**

This component focuses on (i) the development of a Port Community System (PCS), (ii) the improvement of Railway Level Crossings (RLC), (iii) development and update to various transport sector strategy documents, and (iv) the preparation of the corridor monitoring system.

**Component 3:** This component will support the implementation of commitments to improve market access in services and foster regional investments

**Component 4: Support to project implementation units (PIU)**

This component will support the PIU and provide additional technical support, including policy coordination, operating costs, and monitoring and evaluation of the Project.

Ministry of Transport (**MoT**) is the umbrella ministry under which the transport sector falls and will serve as the lead implementing body for the project and is responsible for forming and the recruitment of the PIU staff. The MoT and TTFP Phase 2- PIU will be supported by the TSU of the Ministry of Finance in FM and procurement functions of the Project.

In addition to MoT, there are several other beneficiaries of the Project:

- a. Ministry of Maritime Affairs*
- b. the Customs Administration (CA);*
- c. the border police under the Ministry of Interior;*
- d. the Railway Infrastructure of Montenegro;*
- e. the Port Authority of Bar, along with the Port of Bar;*
- f. Transport Administration and Monteput doo.*

Beneficiaries of the Project include but are not limited to producers, traders, exporters, importers, and transport service providers, as well as CA and other agencies regulating import and export procedures. At the regional level, Permanent Secretariat of the Transport Community of the Southern Europe (TCT) will also benefit from the Project.

## **2. Objective of the Assignment**

The Ministry of Transport (the Client) seeks to engage the services of an experienced Consultant (Consulting company or Joint Venture) to collaborate closely with the PIU, Beneficiary and AD Luka Bar to ensure the successful planning, execution, and quality assurance of the preparation of the Detailed Design and Technical Specifications and other required preparatory documents for the construction of the Customs inspection facility at the Free Zone "Port of Bar"

The objectives include, but are not limited to:

- **Technical Documentation:** Perform the Detailed Design and Technical Specifications with all required supporting studies and surveys, fully in accordance with Montenegrin technical codes and legislation as described in Annex 1. Prepare all necessary documentation in the required scope for execution of civil engineering works, including complete Detailed Design and Technical Specifications, Bill of Quantities (BoQ), and cost estimates.
- **Regulatory and Standards Compliance:** Ensure that all plans, drawings, and specifications are prepared and reviewed to confirm compliance with national legislation, local technical regulations, and internationally accepted standards. The new facility shall be designed in compliance with Montenegrin building codes, local fire department requirements, legal and insurance obligations, and aligned with internationally recognized Life and Fire Safety (L&FS) standards of the World Bank.
- **Environmental, Social, Labor and OHS Compliance:** Fully comply with applicable Montenegrin Environmental, Social, Labor, and Occupational Health and Safety (OHS) laws and regulations, as well as the World Bank Environmental and Social Framework (ESF).
- **Quality Assurance:** Establish and enforce quality control processes to ensure the Detailed Design and Technical Specifications are complete, and ready for inclusion in the works tender dossier and ready for issuing the positive opinion of technical control of the design.
- **Stakeholder Engagement:** Maintain regular, transparent communication and collaborative problem-solving with the PIU, CA, and AD Luka Bar and all other relevant institutions and stakeholders.

This assignment will complement the preparation of detailed designs, technical specifications, and other documents required for the construction of a new customs inspection facility in the Free Zone – Port of Bar. The CA is responsible for the improvement of the working environment and facilities that are in accordance with EU standards, enabling efficient and effective customs controls and enforcement measures.

The project will include detailed designs, technical specifications, and other documents needed for preparation of the bidding documents for engagement of the future Contractor for execution of works and for the construction of the customs inspection facility.

The facility should be planned to include, the following:

- Inspection areas equipped with cargo scanner, weighbridge and mobile platforms for tankers and trucks;
- Radiation detection equipment and hazardous/toxic materials detection systems;
- Communication equipment and secure data lines;
- Dedicated space for customs canine units (dogs);
- Office space for customs officers and support staff;
- Secured storage areas for seized goods;
- Integrated video surveillance and monitoring system covering the premises.

- **Project Location**

By decision of the Board of Directors of AD Luka Bar (document no. 4148/2025), urban parcel LZ220 with an area of 3,088.04 m<sup>2</sup> has been allocated in the Free Zone – Port of Bar for the construction of the facility.

### 3. Scope of Services

These Terms of Reference (ToR) define the scope of work for selecting a consultant to prepare Detailed Design and Technical Specifications and other required preparatory documents for the construction of the Customs inspection facility at the Free Zone "Port of Bar. Detailed Design and Technical Specifications and other required documents will be delivered in Montenegrin language and structured to serve as the technical section of the future works tender dossier.

The Consultant will work closely with the PIU, CA and AD Luka Bar (operator of the Free zone Luka Bar) to ensure compliance with Montenegrin legislation (including the Law on Spatial Planning and Law on Construction of Structures and related regulations), in line with local legislation as described in Annex 1 and international standards.

### Results to be Achieved

- **Baseline and Inputs:** Analysis of the current situation for parcel **LZ220 (3,088.04 m<sup>2</sup>)**, review of available documentation, and consolidation of inputs required to draft the Technical Specifications.
- **Preliminary Design:** Preparation of the preliminary design documents, including conceptual architectural, structural, and functional layouts, reflecting the operational requirements of the Customs Administration.
- **Draft Main Design and Technical Specifications:** Clear, complete and compliant draft Main Detailed Design and Technical Specifications for the construction of the customs inspection facility, aligned with local legislation as described in Annex 1 and international standards.
- **Main and Detailed Design and Technical Specifications:** Validated documents in Montenegrin, approved by the Beneficiary and the Client, and ready for inclusion in the works tender dossier and for the technical control of the design.

- **Technical Documentation:** The assignment shall result in a complete and tender ready technical documentation package for a works contract, including:
  - Detailed Design and Technical Specifications
  - Bills of Quantities and Template for Financial Offer for Unit Price Contracts
  - Complete set of Drawings prepared in a level of detail sufficient to enable the launch and execution of works, without the need for additional design documents

The Consultant shall recognize any additional risks relevant to the project, indicate the description, type of risk, likelihood and impact, and propose mitigating measures to address them during the project lifecycle.

#### **4. Tasks and Expected Deliverables**

The Consultant is responsible for preparing the Preliminary Design, Draft Main Design, and Final Main Detailed Design with Technical Specifications for the construction of the customs inspection facility at the Free Zone – Port of Bar. The assignment includes preparation of all required supporting studies, surveys, and documents, ensuring full compliance with Montenegrin law as described in Annex 1 and applicable international standards.

The Consultant shall ensure that the design solutions and layouts adequately reflect the operational and functional requirements of the Customs Administration and the Port of Bar.

The assignment does not include the preparation of separate business process models, operational manuals or procedural documentation, as functional and operational requirements shall be addressed through the technical design, layouts and specifications of the facility.

The design shall ensure that container X-ray scanning systems comply with applicable radiological safety requirements, including adequate radiation shielding, compliance with exposure limits, and protection of operators and other personnel, in accordance with relevant radiological safety standards for operational zones.

*The Consultant is expected to prepare:*

#### **Surveys and Investigation Work**

- Prepare all required supporting documentation such as topographic survey, elaboration of subdivision in accordance with the Detailed Urban Plan (DUP), geological survey, geotechnical and hydrological studies, and other mandatory documentation as required by Montenegrin technical regulations and legislation as described in Annex 1.

#### **Preliminary Design and Technical Specifications**

- Prepare the preliminary detailed design and technical specification, including a Bill of Quantities (BoQ) and cost estimate for construction works in full compliance with Montenegrin law as described in Annex 1 and applicable international standards.
- Participate in discussions with the Final Beneficiary and the Client, and incorporate modifications, clarifications, and other changes as agreed between the parties into the final preliminary and technical design.

#### **Draft Main Detailed Design and Technical Specifications**

- Prepare the Draft Detailed Design and Technical Specifications, including the Bill of Quantities (BoQ) and cost estimate for construction works in full compliance with Montenegrin law as described in Annex

1 and applicable international standards, to be submitted for approval by the Final Beneficiary and the Client.

### **Detailed Main Design and Technical Specifications**

- Prepare the complete Detailed Design and Technical Specification, drawings, layouts, and priced BoQ in full compliance with Montenegrin law as described in Annex 1 and applicable international standards.
- Draft clear, complete, and compliant Technical Specifications covering all relevant areas (architectural, structural, mechanical, electrical, sanitary, civil works, ICT, etc.).
- Integrate all applicable regulatory requirements, including fire safety, occupational health and safety, accessibility, environmental protection, and energy efficiency described and all other regulatory including regulations described in Annex 1.
- Define materials, workmanship, performance standards, testing and acceptance criteria, avoid brand specific prescriptions.
- Ensure that all prepared technical documentation complies with national legislation and relevant international standards.
- The Consultant shall prepare detailed Bills of Quantities (BoQ) structured for unit price contracts, fully aligned with the Detailed Design and Technical Specifications and suitable for direct inclusion in the works tender dossier. The BoQ shall be provided in editable electronic format (Excel) and shall be accompanied by a confidential cost estimate prepared for the Client.
- The Consultant shall prepare a complete and coordinated set of drawings (architectural, structural, electrical, mechanical, sanitary and site layouts), including plans, sections, elevations and necessary details, sufficient for tendering and execution of works.

### **Final Deliverables**

Upon receiving written approval from the Beneficiary and the Client on the final preliminary design, the Consultant shall develop, finalize and deliver a complete and tender ready package of Main and Detailed Design and Technical Specifications for the construction of the Customs Inspection Facility.

The Final Deliverables shall include, at a minimum:

- ***Final Main and Detailed Design and Technical Specifications***, fully compliant with applicable Montenegrin legislation and international standards.
- **Complete set of drawings** (architectural, structural, electrical, mechanical, sanitary and site layouts), sufficient for tendering and execution of works.
- **Bills of Quantities** structured for unit price contracts, including all related structures and pertinent technical infrastructure.
- **Priced Bill of Quantities** provided in hard copy and in editable electronic spreadsheet format.
- Cumulative summary of construction costs.

All Final Deliverables shall be suitable for direct inclusion in the future works tender dossier, without the need for additional design documentation.

### **Interfaces & Integration**

- Define interfaces with existing port and free zone infrastructure, covering access and traffic flow, utilities, ICT and security systems, as well as any requirements for special handling of goods.

- Ensure compatibility with AD Luka Bar infrastructure and operational constraints.

### **Requirements, Compliance & Permitting Inputs**

- Consolidate operational and functional requirements from PIU, CA and AD Luka Bar.
- Map applicable legal and regulatory requirements (construction, fire safety, OHS, environmental, accessibility) and embed Prior clauses/evidence requirements (certificates, tests, approvals) within the TS.

### **Data Gaps & Additional Inputs**

- Review existing site/technical information; identify gaps (e.g., topography, geotechnical data, utilities as-builts) and specify minimum quality and format of additional inputs required to complete the TS.

### **Quality Assurance**

- Establish quality benchmarks for clarity, precision and tender readiness.
- Conduct structured reviews to ensure accuracy, consistency and completeness, and to incorporate stakeholder comments.

### **Stakeholder Engagement**

- Maintain regular communications with PIU, CA, Port of Bar and all other relevant stakeholders.

The Consultant will be fully responsible for the preparation of the complete technical documentation for the construction of the customs inspection facility for detailed inspections in the Free Zone – Port of Bar. This includes preparation of the Preliminary, Main, and Detailed Design, Technical Specifications, Bills of Quantities (BoQ), cost estimates, and all required supporting studies and surveys, in full compliance with Montenegrin legislation and applicable international standards.

Activities include but are not limited to the following:

### **Inception & Pre-Drafting**

1. Review available project documentation (site plans, reports, regulatory requirements, prior studies) for **LZ220**.
2. Prior to start of the activities on the development of the main design/technical specifications, in communication with the Beneficiary Institution and other project stakeholders, the Consultant shall assure that the needs of the users of the buildings are correctly understood.
3. Conduct site visits and make analysis of the current state of the premises and conduct consultations with PIU, Ca and AD Luka Bar. The Consultant shall also review the existing technical or any other available documentation (if any). Under this activity it is expected from the Consultant to analyse the current situation in relation to future works to be done in order to determine if the CA needs are to be defined as adaptation or reconstruction.
4. Prepare an Inception Report with methodology, work plan, schedule, risk management plan and recommendations.

## **Draft Main Detailed Design and Technical specifications**

- Prepare draft Detailed Design and Technical Specification across disciplines (architectural, structural, MEP, sanitary, site/civil) ensuring legal and standards compliance.
- Integrate fire safety, OHS, accessibility, environmental and energy efficiency requirements.
- Define materials, workmanship, performance, testing and acceptance criteria and measurement rules.
- Present the draft Detailed Design and Technical Specifications to PIU, CA and AD Luka Bar.
- Record and address comments in a Change & Comments Log and revise the TS and Detailed Design accordingly.

The Main Design/technical specifications should be arranged in separate books in accordance with Montenegro legislation described in Annex 1. The Consultant undertakes to prepare and enclose the following main information, calculations, specifications and drawings within the Main Design:

- Architectural design showing the current site conditions, intervention plan and the new design plan, and the conceptual layout plan of refurbished facilities
- Construction design
- Electrical installation design (power current and feeble current) showing the current site conditions, intervention plan and the new design plan,
- Mechanical installation design showing the current site conditions, intervention plan and the new design plan, if needed.
- Priced Bills of Quantities, with related structures and pertinent technical infrastructure, to be provided, as well as a cumulative summary of costs of reconstruction, all in hard copy and Electronic format of the Priced Bill of Quantities in Excel is to be provided.

Technical Specifications shall be respected in defining the key characteristics of the works:

- Description of the location,
- Reference to technical documentation for preparation of the Main Design,
- A summary of the Analysis of all important quantitative parameters, indicators and technical characteristics of the existing facilities,
- Description of the rehabilitation measures,
- Description of envisaged construction materials,
- Type and quality of construction materials and equipment,
- Methods and technologies of execution of works,
- Quality control, types and methods of examination and testing that will be carried out during the execution and on completion of the Works to verify compliance with the requirements specified,
- Measurement, calculation and payment method,
- Other aspects of the design which the Consultant wants to emphasize,
- A list of applied laws Regulations, rulebooks, standards, norms, etc.

## **Finalization & Submission**

- Deliver validated final Main Detailed Design and Technical Specifications in in Montenegrin language.
- Submit a Final Report summarizing methodology, consultations, changes from draft to final and recommendations for next steps must be in both Montenegrin and English language.

## **5. Duration of the Assignment**

The expected duration of the assignment is 6 months from contract effectiveness, covering preparation, review and finalization of the Detailed Design and Technical Specifications and other required preparatory documents for the construction of the Customs inspection facility at the Free Zone "Port of Bar".

## **6. Team Composition and Qualification Requirements**

The PIU/MoT seeks a qualified firm specialized in preparing Detailed Design and Technical Specifications and other preparatory documents for construction projects. Firms are encouraged to cooperate with licensed national firms/experts to ensure compliance and capacity building.

### **Consultant Requirements**

1. Legal entity registered in accordance with applicable law.
2. At least 7 years of experience in preparation of designs and technical documentation for construction projects, preferably public sector/infrastructure.
3. Proven experience preparing Detailed Design and Technical Specifications for at least 2 (two) successfully completed similar building/infrastructure projects in the past 5 years.
4. Demonstrated knowledge of and compliance with Montenegrin legislation.
5. The Consultant and proposed Key Experts must hold all valid professional licenses required under Montenegrin law for preparation of design and technical documentation for construction, prior to contract signing.
6. Experience with customs/border/logistics or similar operational infrastructure will be considered as advantage.
7. The consulting firm must hold a valid Montenegrin license for preparation of design and technical documentation.

Consultants may form Associations to enhance their qualifications and meet the legal requirements. For example, compliance through a Joint venture or subcontracting arrangement with a locally licensed entity is acceptable, similarly, alternatives to national licenses for key experts, if applicable, should be considered acceptable (please see Annex 1). The Associations should clearly indicate the form of the association (*Joint-venture, Consortium, sub-consultancy; member in charge; other member/s and or sub-consultants*).

Qualifications and experience of proposed sub-consultant (if any) will not be considered for evaluation or shortlisting. The selected Consultant may propose an optimal team composition. The team must include the Key Experts (listed below) and adequate Non-Key Experts. Proposed Key Experts, prior to contract signing must meet all licensing requirements in accordance with relevant Law and needs to be fluent in English and Montenegrin.

**Note:** *Civil servants and other staff of the public administration of Montenegro cannot be proposed as an expert.*

## **Key Experts**

### **(i) Team Leader / Senior Architect or Civil Engineer**

- Bachelor's degree in Architectural or Civil Engineering.
- **At least 10 years** in preparation of technical documentation for construction, including more than 2 public infrastructure or industrial/logistics facilities.
- Proven Team Leader/Project Manager experience on similar assignments.
- License for an authorized engineer for carrying out the activities of producing of technical documentation, responsible for design of architectonic-civil, License should be issued by responsible state authority, with minimum of 5 years of relevant working experience;

### **(ii) Structural Engineer**

- Bachelor's in Civil/Structural Engineering.
- At Least 7 years in structural design for buildings/infrastructure; more than 2 industrial/logistics/customs inspection facility projects.
- License for an authorized engineer for carrying out the activities of producing of technical documentation (area of construction), License should be issued by responsible state authority, with minimum of 5 years of relevant working experience;

### **(iii) Mechanical Engineer**

- Bachelors in Mechanical Engineering.
- At Least 7 years in building services for industrial/logistics facilities.
- Mechanical engineer with License for an authorized engineer for carrying out the activities of producing of technical documentation, License should be issued by responsible state authority, with minimum of 5 years of relevant working experience;

### **(iv) Electrical Engineer (High Voltage)**

- Bachelor's in Electrical Engineering.
- At Least 7 years in building services for industrial/logistics facilities.
- Electrical engineer with License for an authorized engineer for carrying out the activities of producing of technical documentation (area electrical - study program energy). License should be issued by responsible state authority, with minimum of 5 years of relevant working experience;

### **(v) Electrical Engineer (Low Voltage )**

- Bachelor's in Electrical Engineering.
- At Least 7 years in building services for industrial/logistics facilities.
- Electrical engineer with License for an authorized engineer for carrying out the activities of producing of technical documentation and of structures (study program low-voltage). License should be issued by responsible state authority, with minimum of 5 years of relevant working experience;

### **(vi) Environmental & Social (E&S) Expert**

- Bachelor's in Environmental Sciences/Engineering or related.

- At Least 7 years integrating environmental, health, safety and social requirements into construction documentation.
- Knowledge of Montenegrin legislation and EU directives.
- Experience in projects involving customs inspection facility, logistics centres, border facilities, or customs inspection facilities will be considered an asset.
- Experience in project funded by the World Bank or other International Financial Institutions will be an advantage.
- Knowledge of World Bank Environmental and Social Framework will be considered as asset.

#### **(vii) Energy Efficiency Specialist**

- Engineering degree or equivalent.
- At Least 10 years relevant experience; **more than 2** projects for public/industrial/logistics facilities.
- Demonstrated expertise in **energy & resource efficiency** and on-site renewables.
- Engineer for energy efficiency measures, with authorization to perform energy audit, issued by responsible state authority, with minimum of 5 years of relevant working experience.

#### **(viii) Health & Safety (H&S) Specialist**

- Bachelor's degree in a relevant field or equivalent qualification.
- Minimum 5 years of professional experience in construction safety, including at least 2 projects involving public, industrial, or logistics facilities.
- Knowledge of Montenegrin standards and methodologies will be considered an asset.
- Experience in project funded by the World Bank or other International Financial Institutions will be an advantage.
- Knowledge of World Bank Environmental and Social Framework will be considered as asset.

#### **(ix) Customs Expert**

- Bachelor's degree in customs, law, economics, transport, logistics or a related field.
- At least 10 years of professional experience in customs operations, border management or customs inspection facilities.
- Proven experience in defining functional and operational requirements for customs control and inspection activities.
- Practical knowledge of customs procedures, inspection workflows and operational layout requirements.

#### **Non-Key Experts**

- **Senior non-key (NKE-S):** Assistant Project Manager; Electrical Engineer;
- **Junior non-key (NKE-J):** Junior Civil/MEP Engineers; Translator/Interpreter; Administrative Support.

Prior to Contract signing, all proposed experts responsible for preparation of Detailed Design and Technical Documentation must hold valid professional licenses issued by the Ministry of Spatial Planning, Urbanism and State Property in accordance with the Law on Construction of Structures and related bylaws.

CVs for non-key experts shall be included in proposal but will not be subject of evaluation. All experts must be independent and free from conflicts of interest; selection procedures shall be transparent and criteria-based.

## 7. Reporting Requirements and Time Schedule for Deliverables

- The Consultant will work under the supervision of the PIU/MoT and in close cooperation with CA and AD Luka Bar.
- Progress meetings with the PIU will be held at least bi-weekly; additional technical meetings with CA and AD Luka Bar will be organized as needed.
- The Consultant shall prepare Minutes of Meetings (MoM) for all progress/review meetings, including decisions, responsible persons and deadlines.
- All reports and deliverables are subject to Project Manager, final beneficiary and Project Coordinator approval.

No.	Deliverable	Content (minimum)	Due (from contract start)
1	<i>Inception Report</i>	Methodology, detailed work plan & schedule, roles/resourcing, Risk Register (initial), stakeholder engagement plan	<b>30 days</b>
2	<i>Preliminary design</i>	Prepare the preliminary detailed design and technical specification, including a Bill of Quantities (BoQ) and cost estimate for construction works	<b>2 months</b>
3	<i>Draft Main and Detailed Design and Technical Specifications</i>	Complete TS (all disciplines), compliance matrices, list of referenced standards and codes, Change & Comments Log (initial)	<b>4 months</b>
4	<i>Main Detailed Design and Technical Specifications</i>	Revised and validated TS (Montenegrin & English), compliance statements, Change & Comments Log (final)	<b>5 months</b>
5	<i>Final Report</i>	Summary of assignment, methodology applied, consultations, lessons learned, recommendations	<b>6 months</b>

All deliverables / reports must be prepared and submitted to the Client in Montenegrin and English (technical documentation, Preliminary design, Main design and BoQ has to be prepared in Montenegrin language), in electronic version (non-protected digital copy), and three printed hard copies.

### Ownership and IP

All documents, data and materials prepared under this contract are the property of the Ministry of Transport and the Customs Administration of Montenegro. The Consultant receives a limited license to use them solely for the assignment.

## 8. Client's Input and Counterpart Personnel

At the national level, the Project Implementation Unit (PIU) within the Ministry of Transport (MoT) has primary responsibility for project execution and for meeting the Project Development Objectives. The PIU will coordinate with the Customs Administration of Montenegro (CA) and AD Luka Bar (operator of the Free Zone).

Coordination focuses on preparing and assuring the quality of the detailed design and technical specifications for the customs inspection facility at the Port of Bar.

## **9. Institutional Roles:**

- Ministry of Transport (MoT): The Client , responsible for overall project management through the Project Implementation Unit (PIU).
- Customs Administration of Montenegro (CA): Beneficiary and end-user, responsible for defining operational and functional requirements.
- AD Luka Bar: Operator of the Free Zone, provider of the parcel and site support, in line with obligations under the Law on Free Zones.

## **10. Selection proces**

A Consultant firm will be selected in accordance with the CQS method set out in the World Bank's "*Procurement Regulations for IPF Borrowers*" Issued in February 2025 (*Sixth edition*). The attention of interested Consultants is drawn to Section III, paragraphs 3.13 - 3.17 setting forth the World Bank's policy on Conflict of Interest.

## **Annex 1 – Applicable Legislation, Institutional Roles and Standards**

### **Legal and Regulatory Framework**

The selected Consultant will ensure compliance with all relevant Montenegrin laws and regulations, including but not limited to the following:

- [Law on Spatial Planning](#)
- [Law on Construction of Structures](#)
- [Rulebook on the Content and Preparation of Technical Documentation for Construction](#)
- [Rulebook on the method of construction and content of complex engineering structures](#)
- [Rulebook on the method of auditing the Main Design](#)
- [Law on Environmental Impact Assessment](#)
- [Law on Energy Efficiency](#)
- [Law on Protection and Rescue](#)
- [Law on Occupational Safety and Health](#)
- [Law on Free Zones](#)

## Annex 2 – Estimated Effort of Key and Non-Key Resources

Assignment duration: 6 months

No	Key Resource	Person Months
(i)	Team Leader / Senior Architect or Civil Engineer	6
(ii)	Structural Engineer	2
(iii)	Mechanical/Electrical Engineer (MEP Expert)	2
(iv)	Environmental & Social Expert	1
(v)	Energy Efficiency Specialist	1
(vi)	Health & Safety (H&S) Specialist	1
(vii)	Customs Expert	1
No	Non Key Resource	Person Months
(viii)	CAD Draftsman / Technical Designer	2
(ix)	Civil / MEP Engineers (support staff)	1

The selected Consultant may propose its own level of effort and staff mix consistent with the methodology, provided the assignment objectives are achieved within the required timeframe.